



CONSTITUTION HEIGHTS METROPOLITAN DISTRICT

Special Board Meeting
20 Boulder Crescent St, Suite 200
Colorado Springs, Colorado 80903
Wednesday, August 31, 2016 at 1:00pm

Mark Hinton, President
Term to May ____

Gregory Driscoll, Secretary/Treasurer
Term to May ____

AGENDA

1. Call to order
2. Declaration of Quorum/Director Qualifications/ Disclosure Matters
3. Approval of Agenda
4. Approval of the June 20, 2016 meeting minutes
5. Administrative Matters
 - a. Consider Adoption of Annual Administrative Matters Resolution (**enclosure**)
 - b. Consider Adoption of Resolution Establishing Meeting Location (**enclosure**)
 - c. Consider Adoption of Resolution Designating the 24-hour Notice Posting Place (**enclosure**)
 - d. Discuss Indemnification Resolution
 - e. Consider Adoption of Public Records Policy (**enclosure**)
 - f. Consider Adoption of Records Retention Policy (**enclosure**)
 - g. Consider Approval of Special District Public Disclosures/Notices
 - i. Disclosure re Debt and Taxes § 32-1-104.8, C.R.S. (**enclosure**)
 - ii. Special District Transparency Notice § 32-1-809, C.R.S. (**enclosure**)
 - iii. Disclosure Pursuant to District's Service Plan
 - iv. Annual Report to County February 28th
6. Liability Management
 - a. Confirm Director Surety Bonds
 - b. Consider Adoption of Resolution Approving an IGA with SDA Property and Liability Pool Insurance and SDA Membership (**enclosure**)
 - c. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services (**enclosure**)
 - d. Consider Approval of Exclusion of Uncompensated Public Officials for 2016 (**enclosure**)

- e. Consider Approval of Property and Liability Insurance from the CSD Property and Liability Pool (**enclosure**)
7. Engagement of Consultants
 - a. Ratify Engagement of WHITE BEAR ANKELE TANAKA & WALDRON, Attorneys at Law as General Counsel
 - b. Ratify Engagement of District Manager/Accountant- Schooler and Associates
8. Financial Statement and Payables
 - a. Financial Statement
 - b. Current/Interim Payables
 - c. Fee/Permit Income Status
 - d. Funding for Administrative and Operational Expenses/ June 2006 Minutes – no operational mill levy at organizational election
 - e. Loan/Bond Debt Service Discussion
9. Market Status/Development
10. Other Business
 - a. Litigation Update
 - b. File Transfer Status
 - c. Next Regular Meeting Date/2017 Budget
11. Adjourn

Regular Meetings are the _____ as needed