

**Minutes of the Cascade Fire Protection District
February 8, 2021**

The District meeting was called to order at 7:04pm, suspended at 7:06pm for the Pension Board meeting, and reconvened at 7:11pm

Present: Mike Whittemore, Quentin Deramus, Steve Lewis, Farris Issacson, and Lavearl Moore via Zoom

Absent: None

Visitors: Chief Karen Bodine, Tane Brown, and Kevin Walker via Zoom

OPENING MATTERS:

1. The reading and approval of the minutes for January 11, 2021 were approved as presented. Motion to approve was made by Steve Lewis and seconded by Quentin Deramus.
2. The Treasurer's reports consisting of the Balance Sheets and the P&L statements for January 2021 were submitted. Motion to approve as presented was made by Steve and seconded by Quentin.

OLD BUSINESS:

1. The grounds around the buildings need to be cleaned up and all the junk hauled away. **CLOSED**
2. The sign and the forcible entry test unit need to be moved off the leech field. If the forcible entry test unit is a permanent fixture, it should be moved closer to the building. The leech field has been cleared. **CLOSED**
3. There was discussion to combine the CVFD and CFPD into one (1) entity. CVFD is currently a 501C3 entity. Mike would prefer an in person meeting to discuss this further. **OPEN**
4. The FPPA state match for the pension was received in January 2021 and a journal entry will be made to transfer it into December 2020. The journal will be dated December 31, 2020. The journal entry has been made. **CLOSED**

NEW BUSINESS:

1. Chief's Call Report
 - a. 39 total toned calls for 2021, 14 Green Mountain toned calls, and 1 Pikes Peak toned call for the year. There are currently 14 active members and 1 retired active member. Of the 14 active members, 11 are in District and 3 are out of District. The active retired member is listed as Bud Kreuzer.
 - b. The Fire Department is working on a proposal for 24/7/365 for all responses. The proposal has been submitted to the Protection District Board. **OPEN**
 - c. The extractor for Station 2 needs to be finalized. An engineer is needed for the septic system to determine if a new design is needed or the existing system can be updated. An engineering company has been located. The initial investigation of the work that needs to be done will run about \$ 300.00. **OPEN**
 - d. #1810 needs maintenance; there may be issues with the turbo actuator. Karen is taking care of having this work completed **OPEN**
 - e. Station #1 stucco work is ready to begin. Station #2 quote for the stucco is approximately \$ 10,000.00. **OPEN**
 - f. Chief Bodine is working on an EMTS grant for the replacement of all the 800megahertz radios. The cost of the replacement will be around \$ 33,750.00. **OPEN**

There being no further business to discuss, the motion to adjourn was made by Quentin and seconded by Steve at 7:33pm

Respectfully submitted:

Lavearl F. Moore

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Secretary

Cascade Fire Protection District
Profit & Loss Budget vs. Actual
January through February 2021

	TOTAL				
	Feb 21	Jan - Feb 21	Budget	\$ Over Budget	% of Budget
Income					
Income					
Delinquent Tax	0.00	0.00	50.00	-50.00	0.0%
General Property Tax	2,734.35	2,734.35	127,080.09	-124,345.74	2.15%
Vehicle Registration Tax	1,205.89	2,252.54	8,895.61	-6,643.07	25.32%
Interest earned	119.78	252.62	500.00	-247.38	50.52%
State Match funds (Pension)	0.00	0.00	5,857.31	-5,857.31	0.0%
Total Income	<u>4,060.02</u>	<u>5,239.51</u>	<u>142,383.01</u>	<u>-137,143.50</u>	<u>3.68%</u>
Grants received	8,080.00	8,080.00			
Total income	<u>12,140.02</u>	<u>13,319.51</u>	<u>142,383.01</u>	<u>-129,063.50</u>	<u>9.36%</u>
Expense					
District Budget					
Administrative / Operations	0.00	0.00	10,000.00	-10,000.00	0.0%
Bank Fees	0.00	0.00	100.00	-100.00	0.0%
Collection-Treasurer's Fees	41.02	41.02	1,920.00	-1,878.98	2.14%
Insurance	8,321.00	8,684.00	9,000.00	-316.00	96.49%
Pension-State Match	0.00	0.00	5,891.00	-5,891.00	0.0%
Pension	0.00	0.00	11,781.00	-11,781.00	0.0%
Rent	0.00	0.00	5,000.00	-5,000.00	0.0%
Tax Abatements	1,379.98	1,379.98	100.00	1,279.98	1,379.98%
Total District Budget	<u>9,742.00</u>	<u>10,105.00</u>	<u>43,792.00</u>	<u>-33,687.00</u>	<u>23.08%</u>
Stations & Buildings					
Operations	319.57	647.28	2,500.00	-1,852.72	25.89%
Building Capital	4,100.00	4,100.00	20,000.00	-15,900.00	20.5%
Total Stations & Buildings	<u>4,419.57</u>	<u>4,747.28</u>	<u>22,500.00</u>	<u>-17,752.72</u>	<u>21.1%</u>
Fire Department's Budgets					
Communications-Capital Outlay	0.00	0.00	2,000.00	-2,000.00	0.0%
Communications-Supplies & Exp.	21.27	42.43	1,500.00	-1,457.57	2.83%
Communications-Dispatch	0.00	250.00	1,000.00	-750.00	25.0%
Emergency Reporting Company	0.00	0.00	2,021.00	-2,021.00	0.0%
Radio User Fees	0.00	0.00	6,000.00	-6,000.00	0.0%
Radio M&R contract	0.00	0.00	2,430.00	-2,430.00	0.0%
Firefighting-Capital Outlay	0.00	0.00	20,000.00	-20,000.00	0.0%
Firefighting-Supplies & Exp's	1,988.74	2,068.27	19,000.00	-16,931.73	10.89%
Medical Services-Supplies & Exp	35.72	561.14	2,000.00	-1,438.86	28.06%
Medical Services-Capital Outlay	0.00	0.00	1,000.00	-1,000.00	0.0%
Training-Supplies & Expenses	0.00	0.00	4,000.00	-4,000.00	0.0%
Repair Svc Contr.(Committed)	0.00	0.00	2,700.00	-2,700.00	0.0%
Supplies & Expenses-Trucks, ...	0.00	161.00	3,500.00	-3,339.00	4.6%
Total Fire Department's Budgets	<u>2,045.73</u>	<u>3,082.84</u>	<u>67,151.00</u>	<u>-64,068.16</u>	<u>4.59%</u>
Total Expense	<u>16,207.30</u>	<u>17,935.12</u>	<u>133,443.00</u>	<u>-115,507.88</u>	<u>13.44%</u>
Net Income	<u><u>-4,067.28</u></u>	<u><u>-4,615.61</u></u>	<u><u>8,940.01</u></u>	<u><u>-13,555.62</u></u>	<u><u>-51.63%</u></u>

Cascade Fire Protection District Transaction Detail by Account All Transactions

	Type	Date	Num	Name	Split	Amount	Balance
ENT (00) Savings							
Total ENT (00) Savings	Deposit	02/28/2021			Interest earned	9.89	128,911.89
ENT (10) CHECKING							
	Check	02/03/2021	569	American Overhead Door	Building Capital	-4,100.00	193,683.74
	Check	02/03/2021	570	Black Hills Energy	Operations	-95.04	193,588.70
	Check	02/07/2021	571	Colorado Springs Utilities	Communications-Supplies & Exp.	-21.27	193,567.43
	Deposit	02/10/2021			-SPLIT-	2,519.24	196,086.67
	Check	02/14/2021	572	Cascade Metropolitan District #1	Operations	-89.50	195,997.17
	Check	02/14/2021	573	Colorado Springs Utilities	Operations	-135.03	195,862.14
	Check	02/14/2021	574	Bud Kreuzer-receipts	-SPLIT-	-70.40	195,791.74
	Check	02/14/2021	575	Municipal Emergency Services	Firefighting-Supplies & Exp's	-1,053.31	194,738.43
	Check	02/14/2021	576	Tribett Agency	Insurance	-7,958.00	186,780.43
	Deposit	02/19/2021			Grants received	8,080.00	194,860.43
	Check	02/24/2021	577	Fire Apparatus Services	Firefighting-Supplies & Exp's	-846.34	194,014.09
	Check	02/24/2021	578	Wex Bank	Firefighting-Supplies & Exp's	-54.41	193,959.68
	Check	02/28/2021	579	Pinnacle Assurance	Insurance	-363.00	193,596.68
	Deposit	02/28/2021			Interest earned	37.86	193,634.54
						193,634.54	193,634.54
Total ENT (10) CHECKING						22.83	51,336.64
ENT (52) 7-Month CD							
Total ENT (52) 7-Month CD	Deposit	02/28/2021			Interest earned	49.20	26,017.27
ENT (53) 25-Month CD							
Total ENT (53) 25-Month CD	Deposit	02/28/2021			Interest earned	26,017.27	26,017.27
TOTAL						399,900.34	399,900.34