

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
CASCADE FIRE PROTECTION DISTRICT  
HELD NOVEMBER 8, 2021**

A regular meeting of the Board of Directors of the Cascade Fire Protection District was held on Monday, November 8, 2021, at 7:00 PM. The meeting was open to the public.

**Directors in Attendance:**

Mike Whittemore  
Quentin Deramus  
Steve Lewis  
Farris Issacson  
Bruce Seachris

**Also in Attendance:**

Kevin Walker, Walker Schooler District Managers  
Chief Karen Bodine  
Tane Brown

1. **Call to Order** – Cascade Fire Protection District Board Meeting: President Whittemore called the meeting to order at 7:04 PM.
2. **Pension Board Meeting:** President Whittemore called the Pension Board meeting to order at 7:04 PM. The Board reviewed the Pension Board financial reports. The Board closed the Pension Board meeting at 7:20 PM.
3. **Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures:** President Whittemore confirmed a quorum was present.
4. **Approval of Board Meeting Minutes** from the meeting on August 9, 2021 and October 11, 2021: After review, Director Issacson moved to approve the August 9, 2021 and October 11, 2021 Board Meeting Minutes; seconded by Director Lewis. Motion passed unanimously.
5. **Financial Matters**
  - a. Acceptance of Unaudited Financial Statements as of October 31, 2021 – Balance Sheet and Profit and Loss/Budget Report: Mr. Walker presented the unaudited financial statements as of October 31, 2021. President Whittemore requested that leftover funds in checking be moved to the savings account next year. Chief Bodine discussed the grant and noted she needs the invoice and proof of payment for EMP to submit for the grant. Chief Bodine discussed remaining expenditures for the end of the year including maintenance and supplies for fire truck #1810 and #1820 failed a pump test and will require repairs.

- b. Ratification and Approval of Payables for the period ending November 8, 2021: Mr. Walker presented the Payables for the period ending November 8, 2021. Director Lewis moved to ratify and approve the Payables for the period ending November 8, 2021; seconded by Director Issacson. Motion passed unanimously.
- c. Public Hearing on the Adoption of a Resolution approving the 2022 Budget: President Whittemore opened the Public Hearing on the 2022 Budget at 7:35 PM. After no public comment, President Whittemore closed the Public Hearing. Mr. Walker presented the 2022 Budget. Because of the 2000 election, the District is allowed to keep the additional revenues over the TABOR. The mill levy and the assessed valuation percentage will remain the same. Mr. Walker explained election costs could increase due to state election requirement changes. The Board directed Mr. Walker to increase the line item for radio maintenance and repair to \$3,000 and increase truck supplies and expenses to \$7,000. After review, Director Lewis moved to adopt the Resolution approving the 2022 Budget as amended; seconded by Director Issacson. Motion passed unanimously.

**6. Cascade Volunteer Fire Department Chief's Report:** Chief Bodine presented the Cascade Volunteer Fire Department. Fire truck #1810 had mechanical issues while on scene on two different occasions, so diagnostics and repairs were done, and the truck is now back in service. 422 incidents to date, 72 are Green Mountain Falls, response rates remain the same, and membership status is 10.

**7. Old Business:**

- a. Remaining work to be done to Station and upper barn: The majority of the painting has been done. Chief Bodine requested to build a new cover for the railing. The work will be done by the fire station staff and materials will come out of the building funds. The Board discussed removing old equipment that has been left outside including old tables.
- b. Grant update: The Board discussed this item earlier in the meeting.
- c. Pension fund update: The Board discussed this item earlier in the meeting.

**8. New Business:**

The Board discussed the Bonsai Village development. President Whittemore noted that The Green Mountain Falls/Chipita Park Fire District's Chief, Mr. Murphy, has referred comments to the President of the District and their position on the development is unknown. President Whittemore noted the Cascade Fire Protection District would be an automatic mutual aid provider to the development. It is President Whittemore's understanding that the development is requesting zoning approval as an RV Park but will market and sell it as a tiny home community. This means that there will be more permanent residents and a different quality of housing. The Board discussed the impact of Bonsai Village and the potential for high response requests which will lead to more calls by having so many people in such a small area.. There is also a density issue with the land plan design being critical for access for equipment, hydrant access, etc. that President Whittemore noted they do not know what the fire protection requirements will be yet. It should be a fire hydrant within 200' of any structure. The developer was asked this question and they replied that they don't know if CSU will let them do that yet, so it

seems as though they are trying to not put in fire protection to avoid the expense. The Board discussed that the Cascade Fire Protection District's responsibility is to represent this District's constituents, the taxpayers, and the expenditures of their money and it is not in their best interest to spend money on mutual aid response for that development.

Director Issacson moved to formally state that the Cascade Fire Protection District opposes the zoning change to an RV Park based on the costs associated with the automatic mutual aid agreement with Green Mountain Falls Chipita Park Fire Protection District. Seconded by Director Deramus. Motion passed unanimously.

Chief Bodine commented the Cascade Volunteer Fire Department is in agreement with the District's position.

The Board further discussed there is no benefit Cascade residents and it is a detriment and potential high cost to taxpayers in the District.

Director Lewis discussed hydrant flags and noted there are none on Martindale, Prairie, and Chipita Park Road. Chief Bodine said she is working on getting an updated map and will make sure the flags get done.

The Board asked about recent accident reports and Chief Bodine confirmed she will provide the Board an incident report by next meeting.

**9. Public Comment:** There was no public comment.

**10. Other Business**

- a. Next Meeting scheduled for December 13, 2021 at 7:00 PM.

**11. Adjournment:** The Board adjourned the meeting at 8:13 PM.

Respectfully submitted,

By: \_\_\_\_\_  
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL NOVEMBER 8, 2021 MINUTES OF THE CASCADE FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

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Mike Whittemore

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Quentin Deramus

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Steve Lewis

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Farris Issacson

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Bruce Seachris