

AGENDA
GREEN MOUNTAIN FALLS/CHIPITA PARK
FIRE PROTECTION DISTRICT

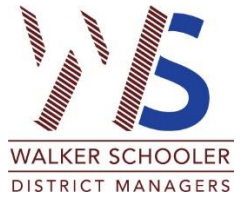
MEETING OF THE BOARD OF DIRECTORS
MARCH 10, 2022

CALL TO ORDER

Present:

Absent:

- I. Approval of January Minutes
- II. Approval of Treasurer Report for March 2022
- III. Reading of the Monthly Bills & Cash Transfer
- IV. Equipment Report
 - a. Update on 862
- V. Upcoming purchase
 - a. Generator(s) for Apparatus Bay door. Street Lighting
- VI. Old Business
 - a. Hiring of Temporary Employee
- VII. Fire Station Bond Comments:
 - a. Bond Quarterly Payment March 19, 2022
- VIII. New Business
 - a. IGA with NETCO
 - b. Colorado Springs Fire Department Plan Approval
 - c. Travel Pay for Volunteers
- IX. Other Business



MINUTES
GREEN MOUNTAIN FALLS/CHIPITA PARK
FIRE PROTECTION DISTRICT

MEETING OF THE BOARD OF DIRECTORS
FEBRUARY 10, 2022

Meeting was called to order by Florence at 6:35 p.m.

Present: Florence, Grassa, Walsh, Fuller

Also Present: Molly Gist – Walker Schooler

Absent: Bowman

I. Approval of January Minutes

Motion to approve by Walsh, seconded by Grassa. Motion carried unanimously.

II. Treasurer Report for February 2022

Current Assets

Checking Account	\$ 8,337.31
Money Market Act	\$ 95,878.03
Account Receivable	\$ 0.00

Long Term Assets

Emergency Reserves	\$ 71,799.26
Capital Equip Reserve	\$ 249,628.16

Property & Equipment

Equipment (at Cost)	\$580,703.18
Land (at Cost)	\$201,449.99
Buildings (at Cost)	

Current Liabilities

Credit Card	\$ 497.00
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Bond Status

Transfer \$100,000 from sale of old station to the bond repayment fund.

Project Savings	\$ 193,251.84
Amount Owed	\$ 3,181,195.83

III. Reading of the monthly bills & cash transfer

Bills were submitted in the amount of \$18,702.39. Need to transfer \$19,000.

Additions, subtractions or corrections - None

Motion to approve made by Walsh and seconded by Grass. Motion carried unanimously.

IV. Equipment Report

Update on 862 – Received VIN Verification and are waiting for appraisal.

V. Upcoming purchases

- a. Generator(s) for Apparatus Bay door. Street Lighting – Waiting to hear back from electric company.
- b. Truck with plow. Tabled.
- c. Wireless Printer/Scanner. Motion to approve to expend up to \$500 for a printer/scanner and table made by Florence and seconded by Walsh. Motion carried unanimously.

VI. Old Business

- a. Security Cameras were installed February 8 and are operating.

VII. New Business

- a. Election – Walsh, Grassa and Fuller completed self-nomination forms. A notice was published in a newspaper and on the Walker Schooler website.
- b. Florence discussed an overpayment for unemployment insurance. He will meet with Walker Schooler to figure out what to do.
- c. Black Hills Energy Rebate – We have received \$4,981. Black Hills is looking at our infrared heat and plumbing so we may be eligible for more.

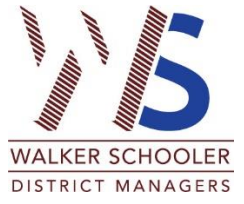
VIII. Fire Station Bond Comments - None

IX. Other Business

- a. We need to have an audit this year. We received two bids: Biggs and Koffard was \$12,400 and Stockman Kast was \$9,000-\$12,000. We have used Stockman Kast in the past so they have all of our information. Motion was made by Florence and seconded by Walsh to engage Stockman Kast for the Audit. Motion carried 3-0 with Grassa abstaining since she has a working relationship with them.

The Meeting was adjourned at 7:22 p.m.

Dana Fuller, Secretary



Green Mountain Falls & Chapita Park Fire Protec District

Balance Sheet

As of February 28, 2022

03/07/22

Accrual Basis

	Feb 28, 22
ASSETS	
Current Assets	
Checking/Savings	
BOTSJ - Checking 3979	1,141.42
BOTSJ - Emergency Equip 2761	245,573.32
BOTSJ - Emergency Fund 2745	71,799.26
BOTSJ - Savings - 9526	75,330.06
BOTSJ - Project Savings 2532	200,303.51
Total Checking/Savings	594,147.57
Accounts Receivable	
Property Tax Receivable - EPC	468,342.98
Property Tax Receivable - TC	24,595.97
Total Accounts Receivable	492,938.95
Other Current Assets	
Due From CO State Treasurer	13,840.14
Total Other Current Assets	13,840.14
Total Current Assets	1,100,926.66
Fixed Assets	
Land - Fire Station	914,256.37
Property & Equipment	
Accum Deprec - Buildings	-58,069.36
Land	201,449.99
Buildings	3,397,061.39
Equipment	204,871.90
Equipment Acquired	14,805.48
Accum Deprec - Equipment	-176,632.00
Furniture	16,055.19
Vehicles	408,693.00
Vehicles Acquired	37,609.00
Accum Deprec - Vehicles	-352,928.00
Accum Amort - Bond Costs	-6,719.00
Total Property & Equipment	3,686,197.59
Total Fixed Assets	4,600,453.96
TOTAL ASSETS	5,701,380.62
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	10,438.75
Total Accounts Payable	10,438.75
Other Current Liabilities	
Direct Deposit Liabilities	-674.23
Payroll Liabilities	1,687.69
Deferred Property Tax - EPC	468,342.98
Deferred Property Tax - TC	24,595.97
Total Other Current Liabilities	493,952.41
Total Current Liabilities	504,391.16
Long Term Liabilities	
Bond Payable	3,145,152.79
Total Long Term Liabilities	3,145,152.79
Total Liabilities	3,649,543.95

4:10 PM

Green Mountain Falls & Chapita Park Fire Protec District

03/07/22

Balance Sheet

Accrual Basis

As of February 28, 2022

	<u>Feb 28, 22</u>
Equity	
Opening Balance Equity	1,524,271.25
Unrestricted Net Assets	559,674.05
Net Income	-32,108.63
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Total Equity	2,051,836.67
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TOTAL LIABILITIES & EQUITY	5,701,380.62
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Green Mountain Falls & Chapita Park Fire Protec District

Profit & Loss Budget vs. Actual

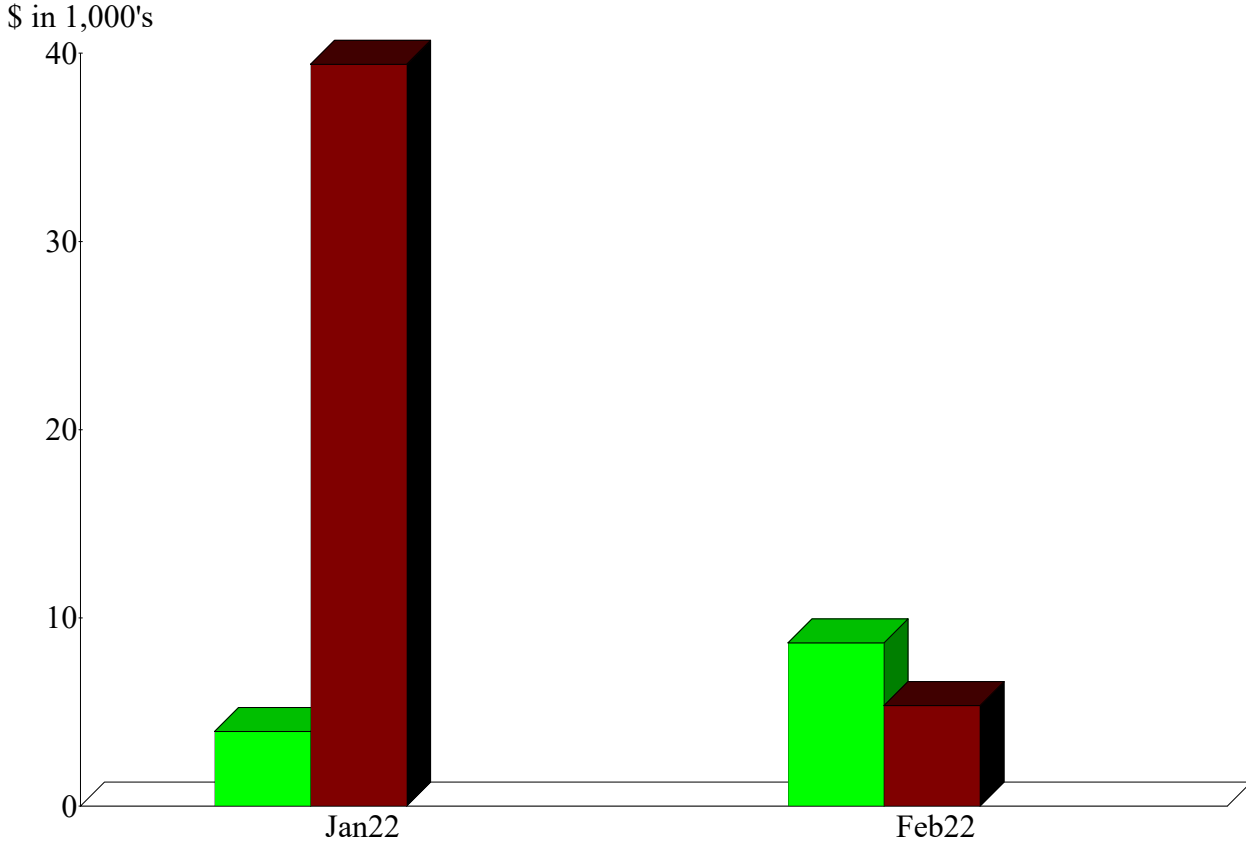
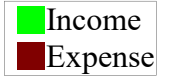
January through February 2022

	TOTAL					
	Jan 22	Feb 22	Jan - Feb 22	Budget	\$ Over Budget	% of Budget
Income						
Property Tax - O&M EPC	0.00	2,085.32	2,085.32	278,597.00	-276,511.68	0.75%
Spec Ownership Tax - O&M EPC	2,239.66	2,264.94	4,504.60	19,502.00	-14,997.40	23.1%
Prior Year Tax - O&M EPC	0.00	1.41	1.41			
Delinquent Interest - Debt EPC	0.00	0.08	0.08			
Property Tax - O&M TC	0.00	632.34	632.34	15,154.00	-14,521.66	4.17%
Spec Ownership Tax - O&M TC	69.19	139.43	208.62	1,061.00	-852.38	19.66%
Property Tax - Debt EPC	0.00	1,446.70	1,446.70	193,278.00	-191,831.30	0.75%
Spec Ownership Tax - Debt EPC	1,553.77	1,571.31	3,125.08	13,529.00	-10,403.92	23.1%
Prior Year Tax - Debt EPC	0.00	0.98	0.98			
Delinquent Interest - O&M EPC	0.00	0.11	0.11			
Property Tax - Debt TC	0.00	438.69	438.69	10,513.00	-10,074.31	4.17%
Spec Ownership Tax - Debt TC	99.75	96.74	196.49	736.00	-539.51	26.7%
Interest Income	1.10	3.94	5.04	120.00	-114.96	4.2%
Total Income	3,963.47	8,681.99	12,645.46	532,490.00	-519,844.54	2.38%
Gross Profit	3,963.47	8,681.99	12,645.46	532,490.00	-519,844.54	2.38%
Expense						
Administrative Expenses						
Contract Labor	1,452.50	0.00	1,452.50			
Audit	0.00	0.00	0.00	12,000.00	-12,000.00	0.0%
CPA Fees	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
Director Fees	250.00	200.00	450.00	3,000.00	-2,550.00	15.0%
Insurance - Volunteer Firefight	2,529.00	0.00	2,529.00	12,000.00	-9,471.00	21.08%
Insurance - Workers Comp	0.00	-115.00	-115.00	9,400.00	-9,515.00	-1.22%
Legal Fees	0.00	0.00	0.00	3,000.00	-3,000.00	0.0%
Management & Accounting	0.00	0.00	0.00	16,000.00	-16,000.00	0.0%
Retirement Fund Contribution	25,896.27	164.03	26,060.30	27,500.00	-1,439.70	94.77%
Payroll Expenses	481.60	465.53	947.13	5,000.00	-4,052.87	18.94%
Salaries - Fire Chief	4,840.25	4,840.25	9,680.50	61,510.00	-51,829.50	15.74%
Salaries - Secretary	0.00	0.00	0.00	24,000.00	-24,000.00	0.0%
Contingent Firefighter	0.00	0.00	0.00	20,000.00	-20,000.00	0.0%
Supplies & Expenses	310.00	651.29	961.29	30,000.00	-29,038.71	3.2%
Total Administrative Expenses	35,759.62	6,206.10	41,965.72	225,410.00	-183,444.28	18.62%
Bond Interest Payment	0.00	0.00	0.00	95,021.00	-95,021.00	0.0%
Miscellaneous	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
Fire Department's Budgets						
Training Office Salary	0.00	0.00	0.00	500.00	-500.00	0.0%
Communications-Capital Outlay	0.00	0.00	0.00	3,000.00	-3,000.00	0.0%
Communications-Dispatch	0.00	0.00	0.00	12,000.00	-12,000.00	0.0%
Communications-Supplies & Exp.	134.95	134.95	269.90	5,000.00	-4,730.10	5.4%
Firefighting-Capital Outlay	0.00	0.00	0.00	8,000.00	-8,000.00	0.0%
Firefighting-Supplies & Exp's	274.53	468.33	742.86	10,000.00	-9,257.14	7.43%
Medical Services-Supplies & Exp	0.00	0.00	0.00	3,000.00	-3,000.00	0.0%
Radio User Fees	0.00	0.00	0.00	12,000.00	-12,000.00	0.0%

Green Mountain Falls & Chapita Park Fire Protec District
Profit & Loss Budget vs. Actual
 January through February 2022

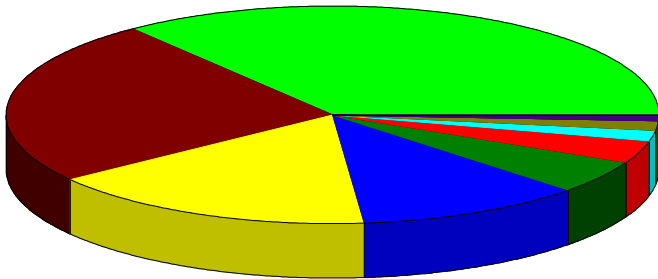
	TOTAL					
	Jan 22	Feb 22	Jan - Feb 22	Budget	\$ Over Budget	% of Budget
Supplies & Expenses-Trucks, ...	0.00	497.80	497.80			
Traning Classes	0.00	0.00	0.00	500.00	-500.00	0.0%
Total Fire Department's Budgets	409.48	1,101.08	1,510.56	54,000.00	-52,489.44	2.8%
Stations & Buildings						
Capital Improvements	0.00	0.00	0.00	7,000.00	-7,000.00	0.0%
Snow Removal	0.00	740.00	740.00			
Supplies & Expenses	1,278.40	766.07	2,044.47	15,000.00	-12,955.53	13.63%
Utilities	1,960.70	-3,552.51	-1,591.81	15,000.00	-16,591.81	-10.61%
Total Stations & Buildings	3,239.10	-2,046.44	1,192.66	37,000.00	-35,807.34	3.22%
Treasurer Fees						
Teller County - Debt	0.00	13.16	13.16	315.00	-301.84	4.18%
Teller County - O&M	0.00	18.97	18.97	455.00	-436.03	4.17%
El Paso County - Debt	0.00	21.72	21.72	2,899.00	-2,877.28	0.75%
El Paso County - O&M	0.00	31.30	31.30	4,179.00	-4,147.70	0.75%
Total Treasurer Fees	0.00	85.15	85.15	7,848.00	-7,762.85	1.09%
Total Expense	39,408.20	5,345.89	44,754.09	424,279.00	-379,524.91	10.55%
Net Income	-35,444.73	3,336.10	-32,108.63	108,211.00	-140,319.63	-29.67%

Income and Expense by Month
January through February 2022



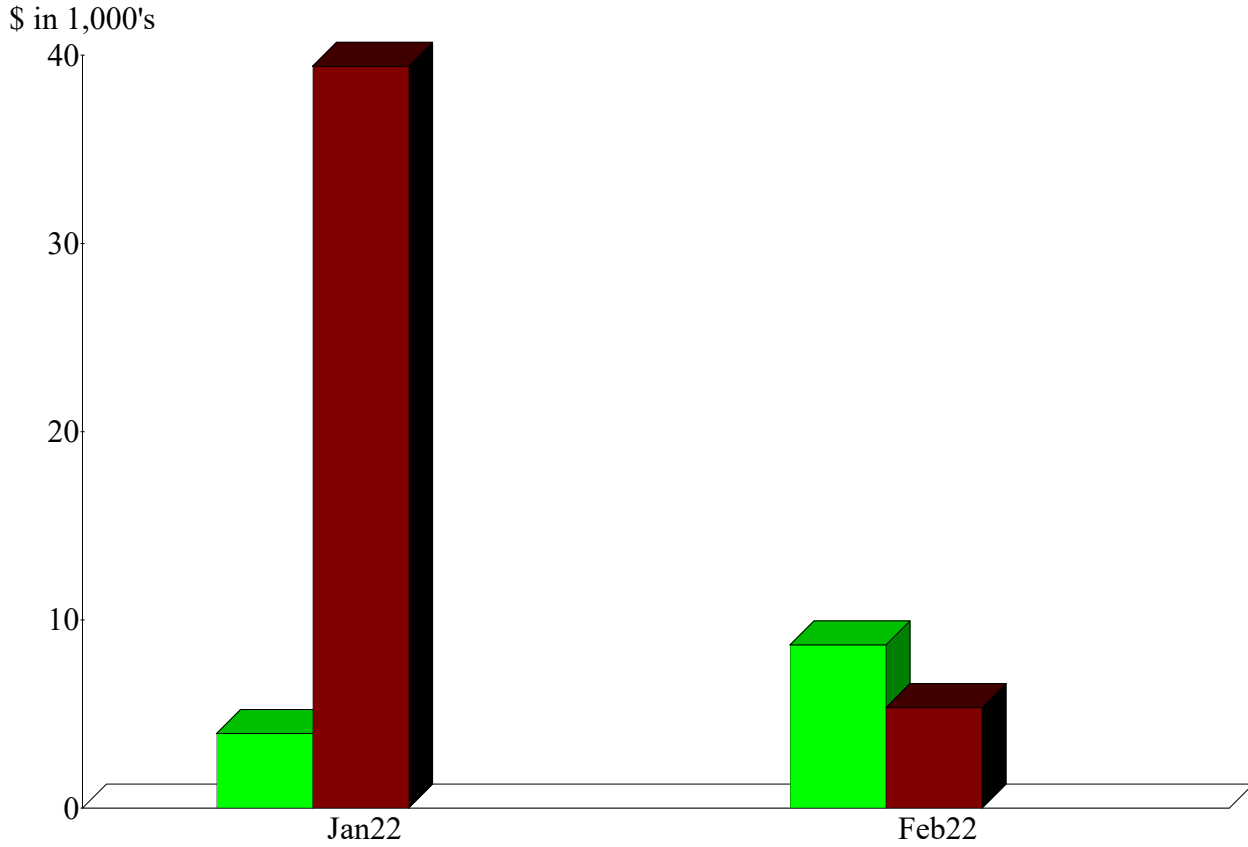
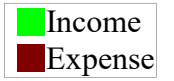
Income Summary
January through February 2022

Spec Ownership Tax - O&M EPC	35.62%
Spec Ownership Tax - Debt EPC	24.71
Property Tax - O&M EPC	16.49
Property Tax - Debt EPC	11.44
Property Tax - O&M TC	5.00
Property Tax - Debt TC	3.47
Spec Ownership Tax - O&M TC	1.65
Spec Ownership Tax - Debt TC	1.55
Interest Income	0.04
Prior Year Tax - O&M EPC	0.01
Other	0.01
Total	\$12,645.46



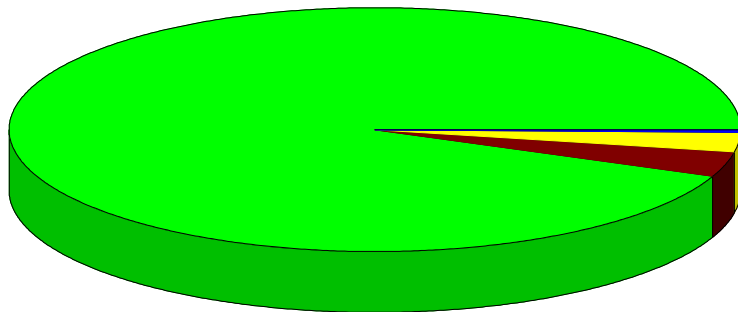
By Account

Income and Expense by Month
January through February 2022

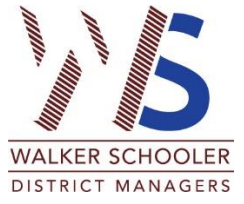


Expense Summary
January through February 2022

Administrative Expenses	93.77%
Fire Department's Budgets	3.38
Stations & Buildings	2.66
Treasurer Fees	0.19
Total	\$44,754.09



By Account



Green Mountain Falls Chipita Park Fire District

PAYMENT REQUEST

3/10/2022

GENERAL FUND ACCOUNT

Company	Invoice	Date	Amount	Comments
Dana Fuller	021022	2/10/2022	\$ 50.00	
Gary Florence	021022	2/10/2022	\$ 50.00	
Nicole Grassa	021022	2/10/2022	\$ 50.00	
Stephen Walsh	021022	2/10/2022	\$ 50.00	
Airgas	9122487723	2/9/2022	\$ 271.07	
Black Hills Energy	2402362520	2/7/2022	\$ 738.03	
Bullseye	41612282	2/25/2022	\$ 143.43	
Comcast	849790080280401	2/13/2022	\$ 13.26	
Flair Data Systems	85878	2/11/2022	\$ 134.95	
Phillips 66	22822	2/28/2022	\$ 210.80	
Special District Association	2022	2/22/2022	\$ 401.29	
Steve Lewis	20622	2/6/2022	\$ 320.00	
Steve Lewis	22722	2/27/2022	\$ 420.00	
TDFCA	21422	2/14/2022	\$ 250.00	
Teller County Waste	101130274465	3/2/2022	\$ 67.95	
Walker Schooler District Managers	7018	12/31/2021	\$ 7,337.14	
TOTAL			\$ 10,507.92	

\$10,507.92

Green Mountain Falls Chipita Park Fire District