

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
CASCADE FIRE PROTECTION DISTRICT
HELD JANUARY 10, 2022**

A regular meeting of the Board of Directors of the Cascade Fire Protection District was held on Monday, January 10, 2022, at 7:00 PM. The meeting was open to the public.

Directors in Attendance:

Mike Whittemore
Quentin Deramus
Steve Lewis
Farris Issacson
Bruce Seachris

Also in Attendance:

Kevin Walker, Walker Schooler District Managers

1. **Call to Order:** President Whittemore called the meeting to order at 7:03 PM.
2. **Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures:** President Whittemore confirmed a quorum was present.
3. **Approval of Board Meeting Minutes** from the meeting on January 10, 2022: After review, Motion made by Director Lewis, seconded by Director Isaacson to approve the December , 2022 Minutes; motion passed unanimously.
4. **Financial Matters**
 - a. Acceptance of Unaudited Financial Statements– Balance Sheet and Profit and Loss/Budget Report: Mr. Walker presented the Unaudited Financial Statements as of December 31, 2021 including the Balance Sheet, Profit and Loss, and Budget Report. Director Deramus joined the meeting. After review, Director moved to accept the Unaudited Financial Statements; seconded by Director. Motion passed unanimously.
 - b. Ratification and Approval of Payables for the period ending January 10, 2022: Mr. Walker presented the Payables for the period ending January 10, 2022. Motion made to approve Payables and seconded. Motion passed unanimously.
 - c. **Transfer of management of the Shoemaker Building from Department to District-** Discussed it was on a 10 year auto renew from 2004. Agreed to an increase in rates in 2022. Mr. Walker suggested that the CVFPD do a formal letter of hand off for the lessee and transfer the available funds to the District’s operating account. The transactions will be accounted for separately on the District’s books. Director Lewis made a motion to have the District accept the management of the building, seconded by Director Seachris; motion passed unanimously.

5. Old Business

- a. Remaining work to be done to Station and upper barn: There were no additional updates.
- b. Grant update – No new information. CVFPD suggested that they have
- c. Election process update-
- d. Accident reporting and repair authorization – The Board requested that all accident reports and repair authorizations be presented in a timely manner to the Board for approval. The previous months repair by a local shop was not considered appropriate and the Board requested the Department to improve their selection process.

6. New Business - Local retailer charge accounts - The Board agreed to have the manager look into the establishment of charge accounts at local retailers for the CVFPD to make purchases.

7. Public Comment: There was no public comment.

8. Other Business

- a. Next Meeting rescheduled for February 7, 2022 at 7:00 PM.

9. Adjournment: The Board adjourned the meeting at 8:15 PM.

Respectfully submitted,

By: _____
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL JANUARY 10, 2022 MINUTES OF THE CASCADE FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Mike Whittemore

Quentin Deramus

Steve Lewis

Farris Issacson

Bruce Seachris