

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
CASCADE FIRE PROTECTION DISTRICT  
HELD OCTOBER 10, 2022**

A regular meeting of the Board of Directors of the Cascade Fire Protection District was held on Monday, October 10, 2022, at 7:00 PM. The meeting was open to the public.

**Directors in Attendance:**

Mike Whittimore  
Quentin Deramus  
Steve Lewis  
Farris Issacson  
Bruce Seachris

**Also in Attendance:**

Kevin Walker, WSDM District Managers  
Adam Noel, WSDM District Managers  
Chief Karen Bodine, Cascade Volunteer Fire Department

1. **Call to Order:** Mr. Walker called the meeting to order at 7:01 PM.
2. **Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures:** President Whittimore confirmed a quorum was present.
3. **Approval of Agenda:** The Board added item 5.c. 2023 Draft Budget Review. Director Lewis moved to approve the Agenda as amended; seconded by Director Issacson. Motion passed unanimously.
4. **Approval of Board Meeting Minutes – from the meeting on September 12, 2022:** After review, Director Deramus moved to approve the September 12, 2022 Board Meeting Minutes; seconded by Director Lewis. Motion passed unanimously.
5. **Financial Matters**
  - a. **Acceptance of Unaudited Financial Statements as of September 30, 2022 – Balance Sheet and Profit and Loss/Budget Report:** Mr. Walker presented the Unaudited Financial Statements as of September 30, 2022 including the balance sheet and profit and loss budget report. After review, Director Issacson moved to approve the Unaudited Financial Statements as of September 30, 2022 including the balance sheet and profit and loss budget report; seconded by Director Lewis. Motion passed unanimously.
  - b. **Ratification and Approval of Payables for the period ending October 10, 2022:** Mr. Walker presented the Payables for the period ending October 10, 2022. After review, Director Issacson moved to approve the Payables for the period ending October 10, 2022;

seconded by Director Deramus. Motion passed unanimously.

**6. Cascade Volunteer Fire Department Chief's Report:** Chief Bodine presented the Cascade Volunteer Fire Department Chief's Report. The Board discussed three new volunteer firefighters. Chief Bodine reported that fire engine #1820 may be sold and replaced with a Type 3 fire engine. She noted that used Type 3 fire engines are being sold from California Fire Departments due to recent changes in their requirements. She recommended testing fire engine #1820 this month to help it sell faster. Chief Bodine discussed her workman's comp claim from the chili supper. Chief Bodine reported an incident with fire engine #1810. It was involved in a minor accident where the truck rolled into a small rock wall.

**7. Old Business**

- a. **Staffing Feasibility Study Status:** Mr. Walker discussed the staffing feasibility study and the preferred option of 12-hour shifts being managed and funded by a combination of both Green Mountain Falls and Cascade. The personnel would be considered a part-time employee. The total estimated cost would be \$255,224 and the 45% share for Cascade would be \$115,000 for one year. Mr. Walker suggested sending Green Mountain Falls a letter informing them of the Board's intent to move forward with a proposal.
- b. **Contract Amendment:** The Board discussed Colorado Springs Fire request for a letter from the District stating that we would like to continue the mutual aid agreement services between both agencies with the current agreement and same response situations and a new yearly flat fee set at \$25,000 instead of the hourly rate. President Whittemore and Chief Bodine will draft the letter tomorrow.

**8. New Business**

- a. **Forest Restoration & Wildfire Risk Mitigation Grant:** Mr. Noel reported the grant submission will be submitted before the deadline of October 19, 2022. Mr. Noel noted he just needs the current tree density and utilization of the wood such as a firebreak. Mr. Walker explained it is a matching grant and they would have 5 years to complete.
- b. **2023 Draft Budget Review:** The Board agreed to move this item from 5.c. to later in the Agenda. Mr. Walker presented the 2023 draft budget to the Board. The Budget Hearing will be held at the November Board meeting.

**9. Public Comment:** There was no public comment.

**10. Other Business**

- a. Next meeting scheduled for November 14, 2022 at 7:00 PM.

**11. Adjournment:** The Board adjourned the meeting at 8:28 PM.

Respectfully submitted,

By: \_\_\_\_\_

Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL OCTOBER 10, 2022 MINUTES OF THE CASCADE FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:



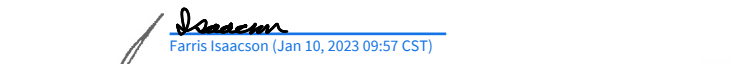
Mike Whitemore



Quentin Deramus



Steve Lewis

  
Farris Isaacson (Jan 10, 2023 09:57 CST)

Farris Isaacson



Bruce Seachris







# CFPD 2022 10 10 Minutes Signed

Final Audit Report

2023-01-10

Created:	2023-01-10
By:	Adam Noel (adam.n@wsdistricts.co)
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-  Document created by Adam Noel (adam.n@wsdistricts.co)  
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-  Signer coderedfarris@gmail.com entered name at signing as Farris Isaacson  
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