

CASCADE FIRE PROTECTION DISTRICT NOTICE OF REGULAR MEETING AND AGENDA

Cascade Fire Station
8015 Severy Road Cascade, Colorado
Monday, January 9, 2023 - 7:00 P.M.

From computer, tablet or smartphone. <https://video.cloudoffice.avaya.com/join/974517436>
By phone United States: +1 (213) 463-4500 Access Code: 974517436

Public invited to attend

Board of Directors

Mike Whittemore, President	Term Expires May 2025
Steve Lewis, Treasurer	Term Expires May 2023
Quentin Deramus, Assistant Secretary	Term Expires May 2023
Farris Issacson, Assistant Secretary	Term Expires May 2025
Bruce Seachris, Assistant Secretary	Term Expires May 2025

AGENDA

- 1. Call to Order**
- 2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures**
- 3. Approval of Agenda**
- 4. Approval of Board Meeting Minutes-** from the meeting on November 14, 2022 (included in packet).
- 5. Financial Matters**
 - a. Acceptance of Unaudited Financial Statements as of November 30, 2022 and December 31, 2022 – Balance Sheet and Profit and Loss/Budget Report
 - b. Ratification and Approval of Payables for the period ending January 9, 2023
- 6. Cascade Volunteer Fire Department Chief's Report**
- 7. Old Business**
- 8. New Business**
 - a. SAFER Grant
- 9. Public Comment** (Items Not on the Agenda Only. Comments limited to 3 minutes per person and taken in Order In Which They Appear on Sign-Up Sheet)
- 10. Other Business**
 - a. Next Meeting scheduled for February 13, 2023, at 7:00PM.
- 11. Adjournment**



**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
CASCADE FIRE PROTECTION DISTRICT
HELD NOVEMBER 14, 2022 AT 7:00 PM**

A regular meeting of the Board of Directors of the Cascade Fire Protection District was held on Monday, November 14, 2022, at 7:00 PM, at Cascade Fire Station, 8015 Severy Road, Cascade, CO, and via video teleconference. The meeting was open to the public.

Directors in Attendance:

Mike Whittemore
Quentin Deramus
Steve Lewis
Farris Issacson
Bruce Seachris

Also in Attendance:

Kevin Walker, WSDM District Managers
Chief Karen Bodine, Cascade Volunteer Fire Department

1. **Call to Order:** President Whittemore called the meeting to order at 7:02 PM.
2. **Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures:** President Whittemore confirmed a quorum was present.
3. **Approval of Agenda:** Director Lewis moved to approve the Agenda as presented; seconded by Director Issacson. Motion passed unanimously.
4. **Approval of Board Meeting Minutes – from the meeting on October 10, 2022:** After review, Director Issacson moved to approve the October 10, 2022 Meeting Minutes; seconded by Director Lewis. Motion passed unanimously.
5. **Financial Matters**
 - a. Acceptance of Unaudited Financial Statements as of October 31, 2022 – Balance Sheet and Profit and Loss/Budget Report: Mr. Walker presented the Unaudited Financial Statements as of October 31, 2022 including the balance sheet and profit and loss budget report. After review, Director Seachris moved to approve the Unaudited Financial Statements as of October 31, 2022; seconded by Director Lewis. Motion passed unanimously.
 - b. Ratification and Approval of Payables for the period ending November 14, 2022: Mr. Walker presented the Payables for the period ending November 14, 2022. After review, Director Issacson moved to approve the Payables with the change of payable to CVFD instead of Karen Bodine and the payable for WSDM grant work adjusted to \$800; seconded by Director Seachris. Motion passed unanimously.

6. Cascade Volunteer Fire Department Chief's Report: Chief Bodine presented the Cascade Volunteer Fire Department Chief's Report.

7. Old Business

- a. Staffing Feasibility Study Status: Mr. Walker discussed the Staffing Feasibility Study status and noted they will know more in December. The District and Green Mountain Falls Fire Protection District will pursue the SAFER grant when it opens in January.
- b. Contract Amendment: There was no discussion.

8. Legal Matters

- a. Review and Consider Approval of the 2023 Annual Administrative Resolution: Mr. Walker requested the Board table the approval of the 2023 Administrative Resolution until the next meeting.
- b. Review and Consider Approval of the May 2023 Election Resolution: Mr. Walker presented the May 2023 Election Resolution. Director Issacson moved to approve the May 2023 Election Resolution; seconded by Director Deramus. Motion passed unanimously.
- c. Review and Consider Approval of the 2023 WSDM Engagement Letter: Mr. Walker presented the WSDM Engagement Letter and noted an increase of fee from \$800 to \$1,000 per month. Director Seachris moved to approve the 2023 WSDM Engagement Letter; seconded by Director Issacson. Motion passed unanimously.

9. New Business

- a. Budget Hearing for the 2023 Budget and Consider Approval of Resolution Adopting 2023 Budget: President Whittemore opened the Public Hearing on the 2023 Budget at 7:38 PM. After no public comment, President Whittemore closed the Public Hearing at 7:39 PM. Mr. Walker presented the 2023 Budget. After review, Director Issacson moved to approve the Resolution adopting the 2023 Budget as amended to establish the mill levy as 11.103 mills; seconded by Director Seachris. Motion passed unanimously.
- b. The Board discussed an invoice for pest control services for a spider problem at the fire station.

10. Public Comment: There was no public comment.

11. Other Business

- a. Next Meeting Scheduled for December 12, 2022, at 7:00 PM.

12. Adjournment: Director Issacson moved to adjourn at 8:05 PM; seconded by Director Lewis. Motion passed unanimously.

Respectfully submitted,

By:

Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL NOVEMBER 14, 2022 MINUTES
OF THE CASCADE FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS
SIGNING BELOW:

Mike Whittemore

Quentin Deramus

Steve Lewis

Farris Issacson

Bruce Seachris



