

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
CASCADE FIRE PROTECTION DISTRICT
HELD FEBRUARY 13, 2023, AT 7:00 PM**

A regular meeting of the Board of Directors of the Cascade Fire Protection District was held on Monday, February 13, 2023, at 7:00 PM, at Cascade Fire Station, 8015 Severy Road, Cascade, CO, and via video teleconference. The meeting was open to the public.

Directors in Attendance:

Mike Whittimore
Quentin Deramus (Excused)
Steve Lewis
Farris Issacson
Bruce Seachris (Excused)

Also in Attendance:

Adam Noel, WSDM District Managers
Chief Karen Bodine, Cascade Volunteer Fire Department
Tane Brown, Pension Board

1. **Call to Order:** President Whittimore called the meeting to order at 7:04 PM.
2. **Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures:** President Whittimore confirmed a quorum was present with Directors Deramus and Seachris excused.
3. **Pension Board Meeting:** President Whittimore called the Pension Board Meeting to order at 7:05 PM. President Whittimore reconvened the District Board meeting at 7:18 PM.
4. **Approval of Agenda:** The Board added item 3. Pension Board Meeting. Mr. Noel added agenda item 9.b. Insurance Renewal. Director Lewis moved to approve the agenda as amended; seconded by Director Issacson. Motion passed unanimously.
5. **Approval of Board Meeting Minutes – from the meeting on January 9, 2023:** After review, Director Lewis moved to approve the January 9, 2023, Meeting Minutes; seconded by President Whittimore. Motion passed unanimously.
6. **Financial Matters**
 - a. Acceptance of Unaudited Financial Statements as of January 31, 2023 – Balance Sheet and Profit and Loss/Budget Report: Mr. Noel presented the Unaudited Financial Statements. After review, President Whittimore moved to accept the Unaudited Financial Statements including the Balance Sheet and Profit and Loss Report; seconded by Director

- Lewis. Motion passed unanimously.
- b. Ratification and Approval of Payables for the period ending February 13, 2023: Mr. Noel presented the Payables for the period ending February 13, 2023. After review, Director Lewis moved to approve the Payables for the period ending February 13, 2023; seconded by Director Issacson. Motion passed unanimously.
 - c. The Board discussed the previously Board approved action regarding moving funds into a Certificate of Deposit (CD). Director Lewis reported that \$100,000 was put into a 4.65% 13-month CD on February 1st. There are two additional floating CDs for \$51,000 and another for \$26,000 that are pending the same interest rate. The Board discussed the penalty for withdrawing early is the loss of accrued interest. President Whittemore moved to pursue another CD for \$50,000 and attempt to move the two rollover CDs into the higher rate; seconded by Director Issacson. Motion passed unanimously.
- 7. Cascade Volunteer Fire Department Chief's Report:** Chief Bodine presented the Cascade Volunteer Fire Department Chief's Report. There were 486 total incidents in 2022. The Board discussed the sale of fire engine #1820. Chief Bodine will proceed with the sale and research comparable costs to find the right price. Chief Bodine discussed the Safety and Disease Prevention Grant and noted they are going to pursue it for additional tech-gen fire and safety gear and PPE. She explained it can be used instead of the expensive bunker gear for primary response. Chief Bodine reported she met with Chief Dubai regarding the reduced proposal for \$10,000 with a yearly increase to get up to the \$25,000.
- 8. Old Business**
- a. Mitigation Grant: Mr. Noel reported the Mitigation Grant was denied. The feedback received explained deficiencies in the information provided that can be correctable in the future. Mr. Noel recommended pursuing the grant earlier as soon as it opens next time. He noted they do recognize the need for fire mitigation in the area which is a positive. The Board discussed reaching out to property owners ahead of time to prepare.
 - b. SAFER Grant: Mr. Noel reported the SAFER Grant for staffing opened today and will be pursued.
- 9. New Business**
- a. May 2023 Election Discussion: Mr. Noel reported the Call for Nominations went out and the Self Nomination forms are due by February 24, 2023. Directors Lewis and Deramus are up for election this year. If only two Self Nomination forms are received for the two open seats, then the election will be cancelled.
 - b. Insurance Renewal: Mr. Noel discussed the insurance policy renewal and noted the policy renews annually on March 1st. The policy rate increased by \$50 for 2023. President Whittemore moved to approve and proceed with payment of \$9,241 for the District's insurance policy for 2023; seconded by Director Lewis. Motion passed unanimously.
 - c. President Whittemore discussed utilizing ambulance transport services with AMR.

10. Public Comment: There was no public comment.

11. Other Business

a. Next Meeting Scheduled for March 13, 2023, at 7:00 PM.

12. Adjournment: Director Lewis moved to adjourn at 8:40 PM; seconded by Director Issacson. Motion passed unanimously.

Respectfully submitted,

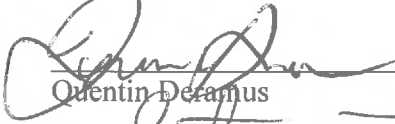
By:


Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL FEBRUARY 13, 2023, MINUTES OF THE CASCADE FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:



Mike Whittemore



Quentin Deramus


Steve Lewis

Farris Issacson

Bruce Seachris