



**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
GREEN MOUNTAIN FALLS / CHIPITA PARK FIRE PROTECTION DISTRICT
HELD JANUARY 12, 2023, AT 6:30 P.M.**

Pursuant to posted notice, the regular meeting of the Board of Directors of the Green Mountain Falls / Chipita Park Fire Protection District was held on Thursday, January 12, 2023, at 6:30 PM, at Green Mountain Falls Fire Station, 2 Carsell Way, Green Mountain Falls, CO 80819, and via tele/video conference.

Attendance

In attendance were Directors:

Steve Walsh, President
Gary Florence, Treasurer
George Allen, Secretary
Megan Kelly, Director
Susan Turnbull, Director

Also in attendance were:

Adam Noel, WSDM District Managers

1. Call to Order: President Walsh called the meeting to order at 6:39 PM.

2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures: Mr. Noel confirmed a quorum was present.

3. Approval of the Agenda: Director Kelly moved to approve the Agenda as presented; seconded by Director Allen. Motion passed unanimously.

4. Approval of Board Meeting Minutes from December 8, 2022, Meeting: After review, Director Florence moved to approve the December 8, 2022 Meeting Minutes as presented; seconded by Director Allen. Motion passed unanimously.

5. Treasurer Report

- a. Acceptance of Unaudited Financial Statements as of December 31, 2022 – Balance Sheet and Profit and Loss/Budget Report: Director Florence asked Mr. Noel to check into the deposit from El Paso County for taxes. After review, President Walsh moved to accept the Unaudited Financial Statements as of December 31, 2022; seconded by Director Allen. Motion passed unanimously.
- b. Reading of Monthly Bills & Cash Transfer Bills Were Submitted in the Amount of \$14,290.73, Transfer of \$12,000: After review, President Walsh moved to transfer \$12,000 and accept the Payables; seconded by Director Turnbull. Motion passed unanimously.
- c. Discussion of Bond Payment: Director Florence discussed the Bond Payment that was made on December 19, 2022.

6. Equipment Report

- a. Discussion of Four Gas Meters: Director Florence announced that the four gas meters have arrived and will be properly inspected prior to installation.
- b. Update on 862: No discussion as there was no update available.
- c. Generator: Director Florence discussed that the planning and permits are in place for the gas line and that the estimated arrival of the generator is April.

7. New Business:

- a. SAFER Grant Discussion: Mr. Noel discussed that the SAFER grant application is continuing to move forward and should be completed prior to the deadline.
- b. How We Do Business: The board discussed that with mostly brand new board members, they would like to see a shift from a personality-dependent structure to a role-oriented structure. There may be further discussion to moving the monthly meeting date in the future.
- c. [Amended – New Vehicle]: There was additional discussion regarding the potential of buying a new vehicle for the department; this item will be added to the February meeting agenda.
- d. [Amended – Station 2]: The board explained the function of Station 2 and possibilities for use in the future.

8. Old Business

- a. Finalize Employee Handbook: Mr. Noel discussed the final questions/items needed for the Employee Handbook to include part-time employees and schedules, including definitions in the beginning, the necessity of a domestic violence policy, and the need for a weapons policy. Final decisions tabled to next meeting.
- b. Discussion on Merrett Construction: No discussion.
- c. Domain Registration Discussion: The Board agreed to have Director Florence discuss offline with Mr. Noel.

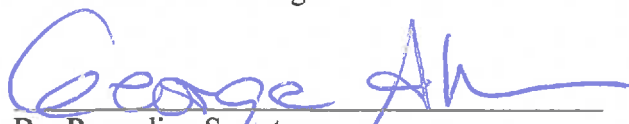
9. Public Comment: There was no public comment.

10. Other Business

- a. Next Meeting scheduled for February 9, 2023, at 6:30 PM.

11. Adjournment: The Board adjourned the meeting at 9:08 PM.

Respectfully Submitted,
WSDM District Managers


By: Recording Secretary