



**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
GREEN MOUNTAIN FALLS / CHIPITA PARK FIRE PROTECTION DISTRICT
HELD JULY 13, 2023, AT 6:30 P.M.**

Pursuant to posted notice, the regular meeting of the Board of Directors of the Green Mountain Falls / Chipita Park Fire Protection District was held on Thursday, July 13, 2023, at 6:30 PM, at Green Mountain Falls Fire Station, 2 Carsell Way, Green Mountain Falls, CO 80819, and via tele/video conference.

Attendance

In attendance were Directors:

Steve Walsh, President
Dan May, Director
George Allen, Secretary
Megan Kelly, Director (Excused)
Susan Turnbull, Treasurer

Also in attendance were:

Adam Noel, WSDM District Managers

1. Call to Order: President Walsh called the meeting to order at 6:35 PM.

2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures: Mr. Noel confirmed a quorum was present with Director Kelly excused. He noted that Chief Murphy is unable to attend the meeting.

3. Appointment of Susan Turnbull/Board Officers: Mr. Noel noted this item was supposed to be removed from the Agenda.

4. Approval of the Agenda: Director May moved to approve the Agenda; seconded by Director Turnbull. Motion passed unanimously. Director May moved to add Agenda item 9.b. Discussion on hiring of a part-time employee; seconded by Director Turnbull. Motion passed unanimously.

5. Chief's Report: Mr. Noel presented the Chief's Report provided by Chief Murphy. The Board discussed the hiring process for a part-time employee, and ultimately agreed to add an Agenda item for formal discussion later.

6. Approval of Board Meeting Minutes from June 8, 2023 Meeting: After review, Director May moved to approve the June 8, 2023 Minutes; seconded by Director Allen. Motion passed unanimously.

7. Treasurer Report

- a. Acceptance of Unaudited Financial Statements as of June 30, 2023 – Balance Sheet and Profit and Loss/Budget Report: Mr. Noel presented the Unaudited Financial Statements as of June 30, 2023.

After a detailed review, Director Allen moved to approve the Unaudited Financial Statements as of June 30, 2023; seconded by Director May. Motion passed unanimously.

- b. Reading of Monthly Bills & Cash Transfer Bills Were Submitted in the Amount of \$12,405.11, Transfer of \$12,500: After review, President Walsh moved to approve the monthly and cash transfer bills in the amount of \$12,405.11 and the transfer of \$12,500; seconded by Director Turnbull. Motion passed unanimously.

8. Equipment Report

- a. Update on 862: Mr. Noel reported that the paperwork for #862 was resubmitted.
- b. Generator: Mr. Noel reported the conduit and gas line were installed and the next step is to have the concrete pad poured and the asphalt replaced.

9. New Business:

- a. Board Communication – Billing Process: Mr. Noel explained the billing process with Bill.com.
- b. Discussion on hiring of a part-time employee: The Board and Mr. Noel discussed the hiring of a temporary, part-time employee to fill in for calls during Chief Murphy’s medical time off. The Board discussed the requirements and qualifications for the position. It was discussed that the job posting will be advertised in the Ute Pass Courier, Facebook and Indeed. The Board agreed to meet with Chief Murphy to review the job listing and requirements. The Board also discussed the possibility of hiring a long-term, part-time employee in the future.

10. Old Business

- a. Covered Valve – Communication with CSU: Mr. Noel reported he has been having trouble contacting Colorado Civil Construction regarding this matter. The Board discussed getting a bid from an excavation company.
- b. Tacoma Truck Build Progress: The build progress is on schedule and the truck will be put in service once it’s done with the outfit scheduled in July.
- c. Chief Murphy Medical/Health Coverage: The Board discussed that it was decided to pay up to \$500 per month for medical/health coverage effective August 1, 2023 through December 2023. Director Turnbull noted that Chief Murphy is still deciding on a plan with the insurance broker. The Compensation Committee will continue to work on this item.

11. Public Comment: There was no public comment.

12. Other Business

- a. Next Meeting scheduled for August 10, 2023, at 6:30 PM.

13. Adjournment: The Board unanimously adjourned the meeting at 8:20 PM.

Respectfully Submitted,
WSDM District Managers



By: Recording Secretary