

**GREEN MOUNTAIN FALLS /CHIPITA PARK FIRE PROTECTION DISTRICT
NOTICE OF REGULAR MEETING AND AGENDA**

Green Mountain Falls Fire Station
2 Carsell Way, Green Mountain Falls, CO 80819

**Thursday, April 11, 2024
Regular Board Meeting 6:30 P.M.**

From computer, tablet, or smartphone: <https://video.cloudoffice.avaya.com/join/571154981>
By phone United States: [+1 \(213\) 463-4500](tel:+12134634500) Access Code: 571154981

Public invited to attend

Board of Directors

Steve Walsh, President	Term Expires May 2025
Dan May, Director	Term Expires May 2025
George Allen, Secretary	Term Expires May 2027
Megan Kelly, Director	Term Expires May 2027
Susan Turnbull, Treasurer	Term Expires May 2025

AGENDA

- 1. Call to Order**
- 2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures**
- 3. Approval of Agenda**
- 4. Chief's Report**
- 5. Approval of Board Meeting Minutes-** from the meeting on March 14, 2024 (included in packet).
- 6. Treasurer Report**
 - Acceptance of Unaudited Financial Statements as of March 31, 2024 – Balance Sheet and Profit and Loss/Budget Report
 - Reading of Monthly Bills & Cash Transfer Bills Were Submitted in the Amount of \$_____, Transfer of \$_____
 - Capital Project Fund Report
- 7. Legal Matters**
- 8. Equipment Report**
- 9. Facilities Report**
- 10. New Business**
- 11. Old Business**
 - FPPA Retirement
 - Domain/Email Discussion
- 12. Public Comment** (Items Not on the Agenda Only. Comments limited to 3 minutes per person)

13. Other Business

- a. Next Meeting scheduled for May 9, 2024, at 6:30 PM.

14. Adjournment





Green Mountain Falls & Chapita Park Fire Protec District

04/08/24

Balance Sheet

Accrual Basis

As of March 31, 2024

	Mar 31, 24
ASSETS	
Current Assets	
Checking/Savings	
BOTSJ - Checking 3979	13,111.60
BOTSJ - Capital Equipment 2761	1,101.97
BOTSJ - Emergency Operatr 2745	1,100.73
BOTSJ - Holding - 9526	129,033.71
BOTSJ - Bond Repayment 2532	202,521.10
Kirkpatrick Bank Emerg - 3705	72,587.35
Kirkpatrick Bank Cap Imp - 3716	215,966.05
Total Checking/Savings	635,422.51
Accounts Receivable	
Property Tax Receivable - EPC	330,892.86
Property Tax Receivable - TC	15,823.32
Total Accounts Receivable	346,716.18
Total Current Assets	982,138.69
Fixed Assets	
Land - Fire Station	914,256.37
Property & Equipment	
Accum Depreciation - Equipment	-2,381.00
Accum Deprec - Buildings	-145,173.36
Land	201,449.99
Buildings	3,397,061.39
Equipment	204,871.90
Equipment Acquired	14,805.48
Accum Deprec - Equipment	-208,014.00
Furniture	16,670.47
Vehicles	408,693.00
Vehicles Acquired	86,524.93
Accum Deprec - Vehicles	-442,158.00
Accum Amort - Bond Costs	-6,719.00
Total Property & Equipment	3,525,631.80
Total Fixed Assets	4,439,888.17
TOTAL ASSETS	5,422,026.86
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	4,759.15
Total Accounts Payable	4,759.15
Other Current Liabilities	
Payroll Liabilities	2,463.22
A/P Visa	2,155.16
Deferred Property Tax - EPC	330,892.86
Deferred Property Tax - TC	15,823.32
Total Other Current Liabilities	351,334.56
Total Current Liabilities	356,093.71
Long Term Liabilities	
Bond Payable	2,843,758.25
Total Long Term Liabilities	2,843,758.25
Total Liabilities	3,199,851.96

1:04 PM

Green Mountain Falls & Chapita Park Fire Protec District

04/08/24

Balance Sheet

Accrual Basis

As of March 31, 2024

	<u>Mar 31, 24</u>
Equity	
Opening Balance Equity	1,524,271.25
Unrestricted Net Assets	613,549.75
Net Income	84,353.90
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Total Equity	2,222,174.90
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TOTAL LIABILITIES & EQUITY	5,422,026.86
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Green Mountain Falls & Chapita Park Fire Protec District

Profit & Loss Budget vs. Actual

January through March 2024

	TOTAL				
	Mar 24	Jan - Mar 24	Budget	\$ Over Budget	% of Budget
Income					
Property Tax - O&M EPC	66,116.74	66,294.21	236,023.00	-169,728.79	28.09%
Spec Ownership Tax - O&M EPC	1,826.14	3,762.52	16,522.00	-12,759.48	22.77%
Property Tax - O&M TC	4,101.32	4,101.32	12,218.00	-8,116.68	33.57%
Spec Ownership Tax - O&M TC	84.86	188.30	855.00	-666.70	22.02%
Property Tax - Debt EPC	62,780.41	62,948.93	224,113.00	-161,164.07	28.09%
Spec Ownership Tax - Debt EPC	1,734.00	3,572.66	15,688.00	-12,115.34	22.77%
Property Tax - Debt TC	3,894.36	3,894.36	11,601.00	-7,706.64	33.57%
Spec Ownership Tax - Debt TC	80.58	177.25	812.00	-634.75	21.83%
Interest Income	447.68	1,389.72			
Insurance Reimbursement	11,430.96	11,430.96			
Total Income	152,497.05	157,760.23	517,832.00	-360,071.77	30.47%
Gross Profit	152,497.05	157,760.23	517,832.00	-360,071.77	30.47%
Expense					
Administrative Expenses					
FIRE CHIEF - Benefits	0.00	0.00	6,000.00	-6,000.00	0.0%
Bank Fees	0.00	0.00	100.00	-100.00	0.0%
Director Fees	250.00	500.00	3,000.00	-2,500.00	16.67%
Insurance - Volunteer Firefight	0.00	0.00	15,000.00	-15,000.00	0.0%
Insurance - Workers Comp	0.00	552.00	3,400.00	-2,848.00	16.24%
Legal Fees	0.00	0.00	3,000.00	-3,000.00	0.0%
Management & Accounting	2,750.00	8,250.00	33,000.00	-24,750.00	25.0%
Retirement Fund Contribution	0.00	0.00	32,016.00	-32,016.00	0.0%
Payroll Expenses	480.26	1,630.85	5,000.00	-3,369.15	32.62%
Salaries - Fire Chief	6,071.75	19,215.25	65,000.00	-45,784.75	29.56%
Contingent Firefighter	176.00	374.00	45,760.00	-45,386.00	0.82%
Supplies & Expenses	99.46	1,111.97	30,000.00	-28,888.03	3.71%
Total Administrative Expenses	9,827.47	31,634.07	241,276.00	-209,641.93	13.11%
Bond Interest Payment	22,699.22	22,699.22	90,339.00	-67,639.78	25.13%
Miscellaneous	0.00	0.00	25,000.00	-25,000.00	0.0%
Fire Department's Budgets					
Communications-Dispatch	0.00	1,500.00	1,200.00	300.00	125.0%
Communications-Supplies & Exp.	134.95	404.85	8,000.00	-7,595.15	5.06%
Firefighting-Supplies & Exp's	578.13	5,346.01			
Medical Services-Supplies & Exp	0.00	0.00	3,000.00	-3,000.00	0.0%
Radio User Fees	0.00	0.00	1,000.00	-1,000.00	0.0%
Supplies & Expenses-Trucks, ...	403.00	625.00	12,000.00	-11,375.00	5.21%
Traning Classes	0.00	0.00	2,000.00	-2,000.00	0.0%
Total Fire Department's Budgets	1,116.08	7,875.86	27,200.00	-19,324.14	28.96%
Stations & Buildings					
MAINTENANCE - Generator	409.49	409.49	2,000.00	-1,590.51	20.48%
Capital Improvements	0.00	0.00	15,000.00	-15,000.00	0.0%
Snow Removal	0.00	500.00	1,000.00	-500.00	50.0%
Supplies & Expenses	896.72	2,987.80	15,000.00	-12,012.20	19.92%

Green Mountain Falls & Chapita Park Fire Protec District

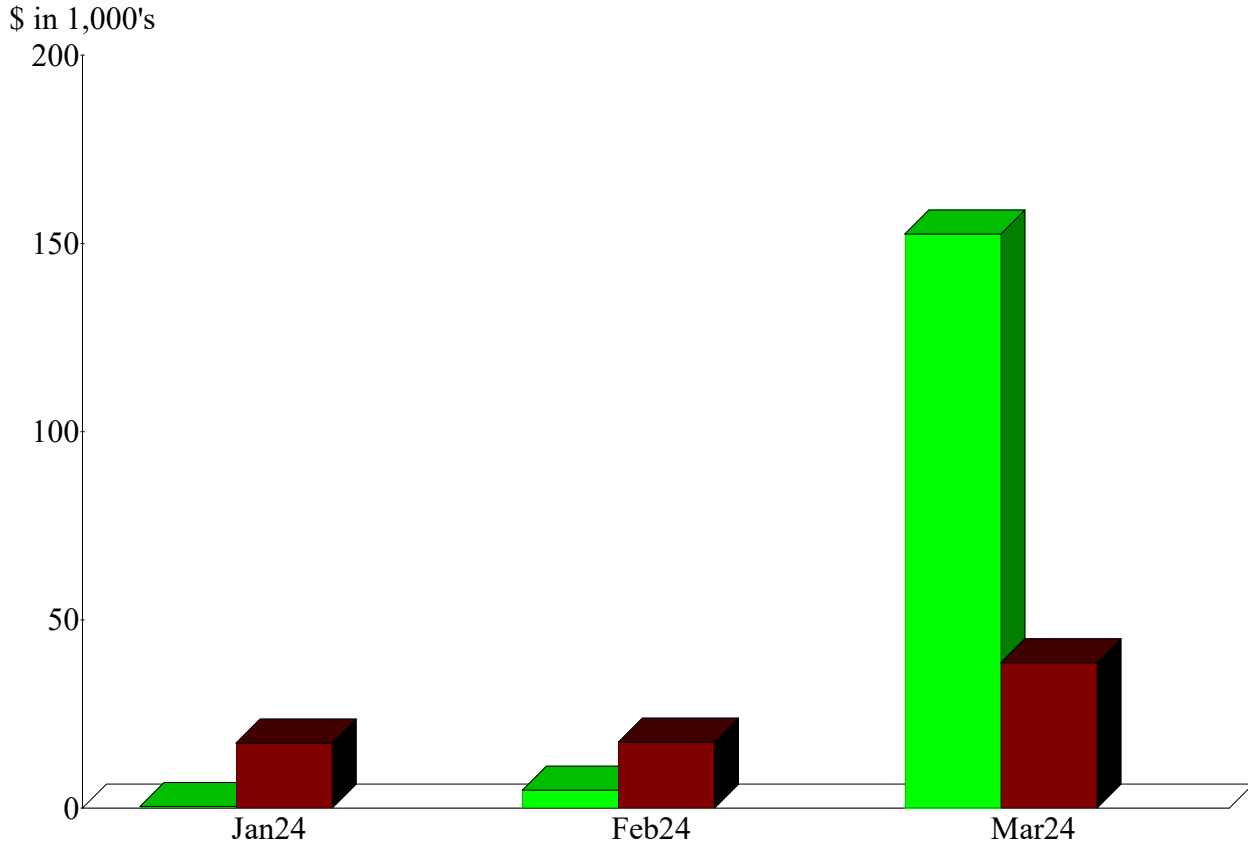
Profit & Loss Budget vs. Actual

January through March 2024

	TOTAL				
	<u>Mar 24</u>	<u>Jan - Mar 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Utilities	1,476.92	5,121.33	15,000.00	-9,878.67	34.14%
Total Stations & Buildings	2,783.13	9,018.62	48,000.00	-38,981.38	18.79%
Treasurer Fees					
Teller County - Debt	116.82	116.82	348.00	-231.18	33.57%
Teller County - O&M	123.04	123.04	367.00	-243.96	33.53%
El Paso County - Debt	941.73	944.26	3,362.00	-2,417.74	28.09%
El Paso County - O&M	991.78	994.44	3,540.00	-2,545.56	28.09%
Total Treasurer Fees	2,173.37	2,178.56	7,617.00	-5,438.44	28.6%
Total Expense	38,599.27	73,406.33	439,432.00	-366,025.67	16.71%
Net Income	<u>113,897.78</u>	<u>84,353.90</u>	<u>78,400.00</u>	<u>5,953.90</u>	<u>107.59%</u>

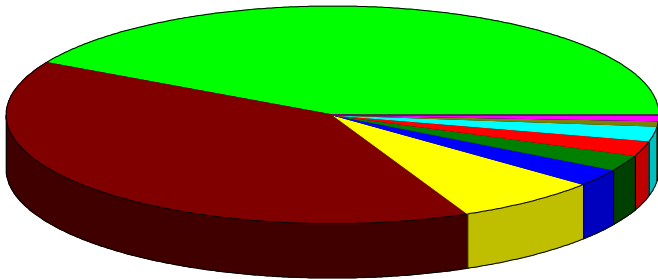
Income and Expense by Month
January through March 2024

Income
Expense



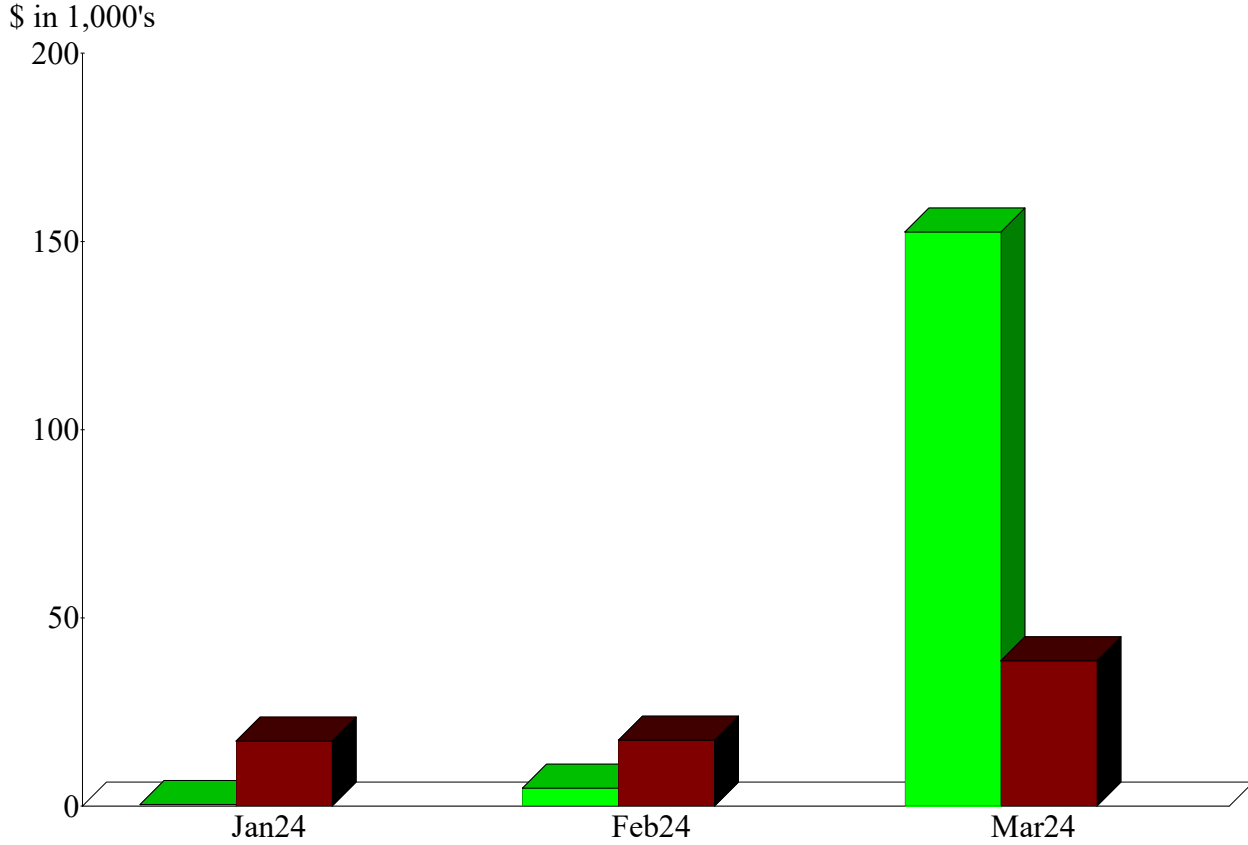
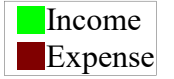
Income Summary
January through March 2024

Property Tax - O&M EPC	42.02%
Property Tax - Debt EPC	39.90
Insurance Reimbursement	7.25
Property Tax - O&M TC	2.60
Property Tax - Debt TC	2.47
Spec Ownership Tax - O&M EPC	2.38
Spec Ownership Tax - Debt EPC	2.26
Interest Income	0.88
Spec Ownership Tax - O&M TC	0.12
Spec Ownership Tax - Debt TC	0.11
Total	\$157,760.23



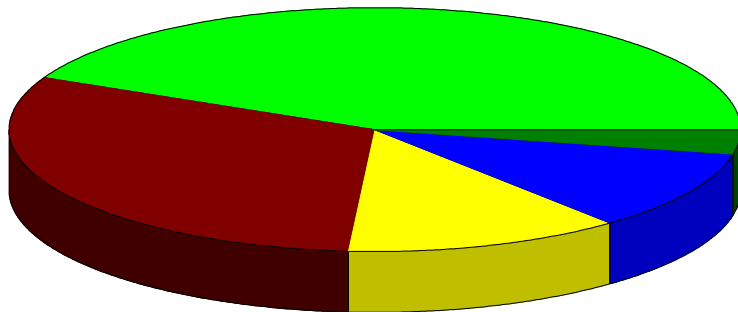
By Account

Income and Expense by Month
January through March 2024



Expense Summary
January through March 2024

Administrative Expenses	43.09%
Bond Interest Payment	30.92
Stations & Buildings	12.29
Fire Department's Budgets	10.73
Treasurer Fees	2.97
Total	\$73,406.33



By Account



GENERAL FUND ACCOUNT

Company	Invoice	Date	Amount	Comments
Megan Kelly	41124	4/11/2024	\$ 50.00	
Stephen Walsh	41124	4/11/2024	\$ 50.00	
Dan May	41124	4/11/2024	\$ 50.00	
Sue Turnbull	41124	4/11/2024	\$ 50.00	
George Allen	41124	4/11/2024	\$ 50.00	
Bankcard Center	41224	4/12/2024	\$ 2,155.16	Credit Card Pmt
Black Hills Energy	2402362520	4/5/2024	\$ 91.99	Set up for Autopay
Colorado Springs Utilities	9015963319	4/2/2024	\$ 406.57	Set up for Autopay
Colorado Standby	2871	3/28/2024	\$ 409.49	
EFTPS	21524	3/14/2024	\$ 1,967.28	Feb Withholding
Environment Control	13059-439	4/1/2024	\$ 566.00	
Flair Data Systems	R00648	3/8/2024	\$ 134.95	
Lingo Telecom (Bullseye)	49515051	3/25/2024	\$ 189.92	
SeaWestern	30809	3/19/2024	\$ 270.00	
Steve Lewis	33124	3/31/2024	\$ 140.00	
Weathercraft	37321	11/13/2023	\$ 900.00	
WEX	0202-00-108388	3/31/2024	\$ 308.13	Paid Online
Woodland Hardware & Home	281938, 2821577	4/26/1989	\$ 120.42	
WSDM District Managers	7949	3/31/2024	\$ 2,816.24	
TOTAL			\$ 10,726.15	

Green Mountain Falls Chipita Park Fire District