

# Woodmen Valley Fire Protection District

1150 W. Woodmen Road, Colorado Springs, CO 80919

719-522-9666

## BOARD MEETING Minutes

April 6, 2020

### Attendance:

Kevin Bush, Chairman  
Steve Black, Vice Chairman  
Eric Barnes, Director and Treasurer  
Doug May, Director and Business Affairs  
Justin Morrill, Director and Secretary  
Barry Pleshek, Chief  
Kevin Walker, Walker Schooler District Managers (WSDM)  
Kathie Walker, Fire Mitigation Officer

- I. Opening Ceremony at 19:00.
- II. Verification of Quorum. The meeting was conducted telephonically, and each Board member, one at a time, confirmed that they were able to hear and participate in the meeting.
- III. Declaration of Emergency Procedures and Authorized Telephonic Meetings: Following discussion, Vice Chairman Black made a motion to approve Resolution 3-2020 authorizing teleconferencing for regular and special meetings during the pandemic emergency, or as otherwise determined by the Board. The motion was seconded by Director May, and the motion passed unanimously.
- IV. Minutes of Board Meeting of December 2, 2019: The previous Board meeting scheduled for February 3, 2020 was cancelled due to inclement weather. Director May made a motion to approve the minutes of the December 2, 2019 Board meeting. The motion was seconded by Director Barnes. The motion passed unanimously.
- V. Treasurer's Report: Chairman Bush had Mr. Walker present the financial report. Director Barnes made a motion to approve the financial report, and the accounts payable items presented. The motion was seconded by Director May. The motion passed unanimously.
- VI. Operations report: Chief Pleshek presented the CSFD incident report for WVFPD for Q1, 2020.
- VII. Old Business – (Urgent-Emergency Items Only)
  - A. Excluded Tax Properties: Mr. Walker will resubmit the petition for Dusty Hills to be excluded from the WVFPD coverage area. Other items under emergency delay.
  - B. Neighborhood Address Signs: Emergency delay.
  - C. Website Management – Emergency Delay. Web Hosting company changed servers and has lost the WVFPD email distribution list. Mrs. Walker may be able to help recreate this as she and her volunteers work on a new Woodmen Valley phone book.

D. May 2020 Elections: Mr. Walker, the Designated Election Official (DEO), reported that the election for board members was cancelled due to limited number of nominees, resulting in all nominees being elected by acclamation. Mr. Walker has filed the results with the state of Colorado. Director May made a motion to accept Resolution 4-2020, ratifying the cancellation of the election by the Designated Election Official and declaring the candidates elected by acclamation. The motion was seconded by Vice Chairman Black, and passed unanimously. The Directors will be sworn in soon after the election date. Mr. Walker will complete filing the necessary DEO paperwork.

VIII. New Business: Urgent/Emergency Items Only

- A. The Board discussed the need to ratify all Motions and Resolutions from this teleconference meeting at the next in-person meeting.
- B. Mr. Walker requested that Rebecca Hardekopf be added to those allowed to electronically access the WVFDP banking account at FirstBank. The intent is to allow Ms. Hardekopf the ability to review account transactions electronically but for her to not have authority to initiate or approve any transactions. Chairman Bush will contact FirstBank to confirm that such limited access is available, and assuming that it is, to set Ms. Hardekopf up for such access. He will also remove the previous employee of Walker Schooler District Managers from having such access. Director May made a motion to proceed with this action. The motion was seconded by Chairman Bush, and the motion passed unanimously.

IX. Adjournment: Director Morrill moved that the meeting be adjourned, Director May seconded, and the motion passed unanimously. Chairman Bush declared the meeting adjourned at 19:40.

Respectfully submitted,

By: \_\_\_\_\_  
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL April 6, 2020 MINUTES OF THE WOODMEN VALLEY FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

\_\_\_\_\_  
Kevin Bush, Chairman

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Justin Morrill, Director and Secretary

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Eric Barnes, Director and Treasurer

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Steve Black, Vice Chairman

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Doug May, Director and Business Affairs