

Woodmen Valley Fire Protection District

1150 W. Woodmen Road, Colorado Springs, CO 80919

719-522-9666

BOARD MEETING

Meeting Agenda

June 7, 2021

7:00 P.M

Note: Due to emergency orders by the Governor of Colorado prohibiting any public meetings in response to the 2020/2021 COVID-19 Pandemic, this meeting may be held telephonically. The meeting is open to the public using the dial-in and access code below. Under these emergency conditions, only urgent issues will be covered. All decisions, motions and resolutions made at this meeting will be ratified at the next full in-person meeting.

Woodmen Valley Fire Protection District Board Meeting
Mon, June 7, 2021 7:00 PM - 8:00 PM (MDT)

PLANNED FOR IN-PERSON, FOLLOING ONLY IF NOT POSSIBLE

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/576523085>

You can also dial in using your phone.

United States: [+1 \(408\) 650-3123](tel:+14086503123)

Access Code: 576-523-085

Any shared materials are available upon request by emailing: kevin@wvfpd.org or leaving a message at 719-522-9666. Please include a return email address or physical mailing address.

OFFICERS AND ADVISORS

- Kevin Bush, Chairman
- Steve Black, Vice Chairman (May 2020)
- Eric Barnes, Director and Treasurer (Next Election | May 2022)
- Doug May, Director and Business Affairs (May 2022)
- Justin Morrill, Director and Secretary (Next Election | May 2020)
- Barry Pleshek, Chief
- Lucinda Stancato, Fire Mitigation Officer
- Kevin Walker, District Manager

ORDER OF BUSINESS

- I. Opening Ceremony Time:

- II. Verification of Quorum:
- III. Reaffirmation of Resolution 2-2021 Declaring Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings – if needed,
- IV. Minutes of Previous Board Meeting
- V. Treasurer's Report
 1. *Financials*
 2. *Approve Expenditures*
- VI. Operations Reports
 1. *Chief's Report*
 2. *Fire Mitigation / Medical Report*
- VII. Old Business
 1. *Excluded Tax Properties*
 - a. *Make May deadline for 7490 Colton Bluffs.*
 - b. *Other Colton properties*
 - c. *Other Dusty Hills properties*
 2. *Neighborhood Address Signs – Eagle Scout Project*
 - a. *Two scouts, 344 addresses, Getting district approval to knock on doors, \$14 per sign if assemble signs ourselves / \$25 if purchase assembled, Post at additional charge, Want to complete before end of summer, Fund up to \$10,000 Justin/Eric/U*
 3. *Website Management*
 - a. *New Wordpress platform?*
 - b. *Train Justin as administrator*
 4. *Adding Rebecca Hardekopf to FirstBank electronic banking*
 - a. *No signature authority - View only for balances and check verification – Requires in-bank meeting. Also remove Laurie VonPelt.*
 5. *Kelly Lane Access*
 - a. *Issue brought up by CSFD Chief Royal*
 - b. *CSFD already in contact with resident, District doesn't have any responsibility for individual property improvements, Get documentation on who contacted property, Continue to monitor*
 6. *WSDM Interest in Purchasing Fire Station*
 - a. *WSDM presentation*
Kevin Walker would like to purchase
Cannot sell for less than fair market value
Can do open or online auction with reserve
Sell with all rezoning and improvements passed to buyer
Must do asbestos, etc. testing
Will need more parking places, talking to Nursing

Kevin guessing worth \$100,000
Sale of assets does not count toward TABOR
Could another neighborhood sue City for fire/water services
using WVFPD as an example and unintentionally
cause City to back out of our agreement
Have annexation agreement in place that forces
City to accept annexation if the residents agree
\$100,000 would give one-time hit of \$290 per household average
Kevin estimates it would take 9-12 months to finance and
make necessary improve

- b. Positives and negatives
 - i. Returns asset to taxpayers in future refund
 - ii. Makes rebuilding WV Fire Dept nearly impossible
 - iii. WVFPD residents consider it responsible or irresponsible?
 - iv. Value of station if need to enter agreement with different agency (Manitou, Wescott, etc.)
- c. Need to put property out to open bid?
- d. CSFD use of property (in original contract but can't find in latest)
- e. Other uses for station (office lease, storage, etc.)

7. Furnace Replacement

8. Station Monitoring

- a. WiFi access via Nursing Center, Lucinda's house, CenturyLink or cellular?
- b. Simplisafe monitoring?

9. _____
- a. _____
 - b. _____

VIII. New Business

- 1. Resolution 2-2021 Approving Telephonic Meetings during COVID-19 Restrictions.
- 2. Ratify Resolution 3-2021 Approving an Exemption from Audit for Fiscal Year 2020.
- 3. Ratification of all Motions and Resolutions enacted via teleconferencing during the April 6, 2020 BOD meeting. – **DELAYED FOR NEXT PHYSICAL MEETING.**
 - a. Resolution 3-2020 Declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders
 - b. Acceptance of December 2, 2019 Minutes. No Minutes for February 3, 2020 due to inclement weather cancellation.
 - c. Motion to approve payment of all presented accounts payable items.
 - d. Resolution 4-2020 ratifying cancellation of the May 5 elections by the Designated Election Official and declaring the candidates elected by acclamation for the terms presented.
 - e. Motion to approve Treasurer's report for April 6, 2020.
 - f. Motion to granting Rebecca Hardekopf non-signatory, view-only access to electronic banking accounts for reporting and check management purposes.
 - g. Motion to adjourn.

4. *Ratification of all Motions and Resolutions enacted via teleconferencing during the June 1, 2020 BOD meeting. – **DELAYED FOR NEXT PHYSICAL MEETING.***
 - a. *Reaffirmation of Resolution 3-2020 Declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders*
 - b. *Acceptance of April 6, 2020 Minutes.*
 - c. *Motion to approve Treasurer's report for June 1, 2020 and to approve payment of all presented accounts payable items.*
 - d. *Motion to appoint Eric Barnes as the WVFPD 2021 Designated Budget Officer.*
 - e. *Motion to adjourn.*

5. *Ratification of all Motions and Resolutions enacted via teleconferencing during the August 3, 2020 BOD meeting. – **DELAYED FOR NEXT PHYSICAL MEETING.***
 - a. *Reaffirmation of Resolution 3-2020 Declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders*
 - b. *Acceptance of June 1, 2020 Minutes.*
 - c. *Motion to adjourn.*

6. *Ratification of all Motions and Resolutions enacted via teleconferencing during the October 5, 2020 BOD meeting. – **DELAYED FOR NEXT PHYSICAL MEETING.***
 - a. *Reaffirmation of Resolution 3-2020 Declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders*
 - b. *Acceptance of Aug 3, 2020 Minutes.*
 - c. *Motion to approve Treasurer's report and payment of all accounts payables as well as preapprove printing of Red Book for up to \$750.*
 - d. *Motion to keep Board Officers the same as in 2019.*
 - e. *2021 Proposed Budget presented to Board. No significant changes.*
 - f. *Motion to adjourn.*

7. *Ratification of all Motions and Resolutions enacted via teleconferencing during the December 6, 2020 BOD meeting. – **DELAYED FOR NEXT PHYSICAL MEETING.***
 - a. *Reaffirmation of Resolution 3-2020 Declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders*
 - b. *Acceptance of Oct 5, 2020 Minutes.*
 - c. *Motion to Approve Yearly Payment to City of Colorado Springs for Fire Services.*
 - d. *Motion to approve Treasurer's report and payment of all accounts payables as well as preapprove printing of Red Book for up to \$1500.*
 - e. *Motion and Resolution to Adopt 2021 Budget and Release Sums to Fund the District for the 2021 year.*
 - f. *Motion and Resolution to Appoint Barry Pleshek Fire Chief and Advisor for the 2021 year.*
 - g. *Motion and Resolution to Appoint Walker Special District Managers (WSDM) as District Manager for the 2021 year.*
 - h. *Motion to Set the Board of Directors Meeting Dates in 2021 to Feb 1, Apr 5, June 7, Aug 2, Oct 4 and Dec 6 and Set the 2022 Public Budget Hearing to Dec 6. All meetings to be held at 7:00PM at the Fire Station.*
 - i. *Motion to adjourn.*

8. *Ratification of all Motions and Resolutions enacted via teleconferencing during the April 5, 2021 BOD meeting. – **DELAYED FOR NEXT PHYSICAL MEETING.***
 - a. *Confirmation that Kevin Walker may continue to act as District Manager while simultaneously making bid to purchase Fire Station.*

- b. Resolution 2-2021 Declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders
- c. Acceptance of Dec 7, 2020 Minutes. (No Feb 1, 2021 Minutes due to lack of quorum.)
- d. Ratify Resolution 3-2021 approving Application for Exemption from Audit for 2020 Fiscal Year.
- e. Appointment of Lucinda Stancato as Fire Mitigation Officer.
- f. Motion to approve all expenses including Kathie Walker gift, accounting charges and district manager charges.
- g. Motion to approve up to \$10,000 to fund Eagle Scout projects to add reflective address signage to all WVFPD households.
- h. Motion to approve up to \$4500 to replace Station furnace.
- i. Review of 4Q20 / 1Q21 CSFD Performance
- j. Motion to adjourn.

9. Election of BOD Officers (see attached ballot)

10. _____

a. _____

b. _____

11. _____

a. _____

b. _____

IX. Upcoming Deadlines

	<i>Deadline</i>	<i>Action</i>	<i>Government Office</i>
✓	Jan 1	Current Map of District Boundaries	Div of Local Govt, County Assessor 32-1-306
	???	WVFPD Holiday Dinner	
✓	Jan 15 DEADLINE	Send notice including the name of district, biz address, phone, contact and name of chair	DLG, County Commissioners, County Assessor, County Treasurer, C&R
✓	Jan 15 DEADLINE	Publish yearly Special District Transparency Disclosure Statement per Senate Bill 09-87; BOD Names, Date of next Election (May ??, 2020), Mill levy and total property tax revenues, Board meeting info; District Contact Info	County Clerk, Public Loc, Mailer (opt), SDA Website, Website 32-1-809
✓	Jan 30	Post Notice of Regular BOD Meetings -- KEVINW VERIFY CLERK	WVFPD Public Locations, Website County Clerk and Recorder 26-6-402(2)(c)
✓	Jan 31	Certified Copy of Adopted Budget and copies of Resolutions to Adopt, Set Levies & Appropriate Funds	Div of Local Govt 29-1-113(1)
✓	Feb 1	File notice with DLG of any intergovernmental contracts, nature of contract and expiration dates	Div of Local Govt. 29-1-205
N/A	Jan 16 – Feb 20	Publish call for BOD Director Nominations one time (<90 days >75 days before election)	Secretary, Public Posting, Newspapers and County C&R
N/A	Feb 26	Request extension for Mail Ballot Plan	SOS Election Rule 12.3.5
N/A	Feb 26	File mail ballot plan for May election by Feb 26 or Mar 5 if filed extension	SOS Election Rule 12.3.5

✓	Feb 28	<i>El Paso County Special Districts Annual Report and Disclosure Form</i>	<i>El Paso County Board of Comm specialdistrictnotices@elpasoco.com El Paso County Assessor El Paso County Treasurer</i>
N/A	Feb 28	<i>Self-Nomination Forms Due</i>	<i>Secretary and Designated Election Official 32-1-804.3(3)</i>
N/A	Mar 2	<i>Write-In Candidate Affidavit of Intent Due (64th day before)</i>	<i>Designated Election Official CRS 1-4-1101(1) (2)</i>
N/A	Mar 3	<i>Cancel Election if no more Candidates than open BOD positions. Resolution recognizing cancellation and declaring candidates elected by acclamation (63th day before)</i>	<i>DEO, Public Posting Places, Newspapers, County C&R, SOS, and DLG. Notify Winners and provide certificates, CRS 1-5-208(1.5)</i>
N/A	Mar 1	<i>File information report on District's nonrated public securities as of 12/31</i>	<i>Department of Local Affairs</i>
N/A	Mar 24	<i>Order Registration Records</i>	<i>From County Assessor</i>
N/A	Mar 24	<i>See remaining election requirements</i>	<i>1-13.5-1104(1)</i>
N/A	Mar 6	<i>Certification of Ballot, Select County or Mail Ballot</i>	<i>County Clerk & Recorder</i>
N/A	Mar 6	<i>Send list of nominated candidates and self-nomination or write-in forms</i>	<i>County Clerk & Recorder Secretary of State</i>
N/A	Mar 11	<i>Mail ballot plan on file at the principal office of the special district.</i>	
N/A	Mar 20	<i>Mail absentee ballots to eligible electors who have applied for and are designated as a "covered voter".</i>	<i>1-13.5-168 1-8.3-103(1)(d) 1-8.3-110(1)</i>
N/A	Mar 24	<i>Order Registration Records</i>	<i>From County Assessor</i>
N/A	Mar 24	<i>See remaining election requirements</i>	<i>1-13.5-1104(1)</i>
N/A	Mar 6	<i>Certification of Ballot, Select County or Mail Ballot</i>	<i>County Clerk & Recorder</i>
N/A	Mar 6	<i>Send list of nominated candidates and self-nomination or write-in forms</i>	<i>County Clerk & Recorder Secretary of State</i>
N/A	Mar 11	<i>Mail ballot plan on file at the principal office of the special district.</i>	
N/A	Mar 20	<i>Mail absentee ballots to eligible electors who have applied for and are designated as a "covered voter".</i>	<i>1-13.5-168 1-8.3-103(1)(d) 1-8.3-110(1)</i>
N/A	Mar 21	<i>Earliest day for election judge training</i>	
N/A	Mar 26	<i>Last day to order voter registration and property owners list (40 days early)</i>	
✓	Mar 31	<i>File Application for Audit Exemption if less than \$500k</i>	<i>State Auditor 29-1-604(3)</i>
N/A	Apr 15	<i>Publish Notice of Election at least 10 days before election.</i>	<i>Newspaper, Public Posting, C&R 1-5-205</i>
N/A	Apr 20	<i>Appointment of Election Judges</i>	
N/A	May 1 – Same for Excluded Props?	<i>File Court Order of Inclusion with CR for new property to be included in tax levy</i>	<i>39-1-110(1.5) / 32-1-105</i>
N/A	May 5	<i>Regular Election 1st Tue after 1st Mon in May</i>	<i>BOD directors and TABOR issues in even years only 32-1-103(17)(21), 32-1-805(2)</i>
!!!	May 15 - ERIC	WVFPD (Volunteer) Exempt Organization Filing	
	June 2	<i>Certificate of Election Results</i>	<i>Div of Local Govt 1-11-103(3)</i>
!!!	June 7 (BOD Mtg)	Election of Board Officers	
	June 7 DEADLINE	<i>Swear in Elected Directors (Send full BOD list and proof of bond too) – Must be AFTER election and no more than 30 days later.</i>	<i>Division of Local Govt, 4th Judicial Court 32-1-901/902</i>
N/A	June 22	<i>Notify C&R in writing if intend to participate in November election</i>	<i>CRS 1-7-116(5)</i>
N/A	June 30 (Rcvd Exemption)	<i>Auditor to submit audit report</i>	<i>Board of Directors 29-1-606(1)</i>

N/A	July 1 – Same for Excluded Props?	Deadline to file court order of inclusion with C&R to enable district to levy tax on newly included property	Clerk and Recorder
N/A	July 30 (Rcvd Exemption)	Audit Report (Must be submitted within 30 days after received from auditor)	State Auditor (if not filed, county treasurer will withhold tax revenue!) 29-1-606(3)
!!!	Aug 5 (BOD Mtg) -- June 3 BOD	Appoint Budget Officer to prepare final budget (before Oct 15, can be non-BOD)	29-1-104
	Aug 25	Assessor preliminary total assessed valuation of all taxable property	Board of Directors 39-5-128
	Sep ???	Thunderbird Picnic	Buhler House
	Oct 7 (BOD Mtg)	First Pass Budget to Board – Oct Mtg	Board of Directors
	Oct 15	Deadline for Budget Officer to present Proposed 2020 Budget	Board of Directors 29-1-105
	Oct 15 – KEVIN.W	Publish “Notice of Budget”, Make budget available for inspection in public place, Set and Publish public hearing date and time	County Clerk, Public Loc, Newspaper 29-1-106, 29-1-106(3)(b)
	Oct 25: TB, PC Nov 1: WV	CSFD Slash Program Start	Per Ashley email 1/8/21
N/A	Nov ??	Special Election may be held 1 st Tue of odd years and 1 st Mon of even years	32-1-103(21), 32-1-805(2)
	Nov 16 – Jan 15	Publish yearly Special District Transparency Disclosure Statement per Senate Bill 09-87	County Clerk, Public Loc, Mailer (opt), SDA Website, Website 32-1-809
	Nov 28 (3-Day)	Notice of Public Budget Hearing	County Clerk, Public Loc, Newspaper 29-1-108(1)
	Dec 7 (BOD Mtg)	2019 Amended Budget (if needed) Public Hearing 6:30P (before Dec 15)	Public
	Dec 7 (BOD Mtg)	2020 Proposed Budget Public Hearing 6:45P (before Dec 15)	Public
N/A	Dec 7 (BOD Mtg)	Acknowledge Election Results, Change Mill Levy if Applicable and Revise Tentative Budget	Div of Local Govt
	Dec 7 (BOD Mtg)	Certificate of Election Results	Division of Local Govt
	Dec 7 (BOD Mtg)	Certification of Mill Levy and Adoption of Budget (before Dec 15)	Board of County Commissioners 29-1-108(2); Division of Local Govt 32-5-128(1)
	Dec 7 (BOD Mtg)	Resolution Appropriating Sums of Money - Before (by Dec 31 – Lose 10% of funds if not completed by Dec 31!)	WVFPD Board 29-1-108(4)
	Dec 7 (BOD Mtg)	Appoint Chief	WVFPD Board
	Dec 7 (BOD Mtg)	Establish 2020 BOD Meeting Dates and Pass Resolution Designating Notice Posting Place and Regular Meeting Dates and Times	WVFPD Board Posting Places 26-6-402(2)(c)
	Dec 10	Receive Revised Assessment	From County Clerk 39-1-111
	Dec 30 ~12/10	Check to CSFD for IGA	CSFD

- X. Confirm Next Meeting Date
- August 2, 2021 7:00PM
 - October 4, 2021 7:00PM
 - December 6, 2021 7:00PM (after Public Budget Hearing)

XI. Adjournment

Woodmen Valley Fire Protection District

1150 W. Woodmen Road, Colorado Springs, CO 80919
9666

719-522-

BOARD MEETING Minutes

April 5, 2021

Attendance:

Kevin Bush, Chairman
Steve Black, Vice Chairman
Eric Barnes, Director and Treasurer
Doug May, Director and Business Affairs
Justin Morrill, Director and Secretary
Kevin Walker, Walker Schooler District Managers (WSDM)
Lucinda Stancato, Prospective new Fire Mitigation Officer

XII. Opening Ceremony at 19:02

XIII. Verification of Quorum. The meeting was conducted virtually, with streaming audio and video as well as with call-in telephone access. All Board members were present and confirmed that they could hear and participate in the proceedings.

XIV. Chairman Bush reaffirmed Declaration of Emergency Procedures and Authorized Telephonic Meetings

A. Vice Chairman Black made a motion to approve Resolution No 2-2021 Declaring Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings until Further Notice. The motion was seconded by Director May. The motion passed unanimously.

XV. Minutes of previous Board Meeting: The February 1, 2021 Board meeting was cancelled due to lack of a quorum. The Board reviewed the minutes of the Board meeting of December 5, 2020. Director May made a motion to approve the minutes. The motion was seconded by Vice Chairman Black. The motion passed unanimously.

XVI. Treasurer's Report:

A. Mr. Walker reviewed the District's finances including current balance and accounts payable. A motion to accept the report and the accounts payable including a retirement Thank-You gift to Kathie Walker for her work as the District Fire Mitigation Officer was made by Chairman Bush, and was seconded by Vice Chairman Black. The motion passed unanimously

XVII. Operations report: Chairman Bush presented the CSFD 4Q20 and 1Q21 performance reports. No issues were noted.

XVIII. Old Business

- A. Excluded Tax Properties: Mr. Walker will make sure that the Colton property will be excluded from the WVFPD boundary before the deadline for tax assessment this year. He has notified the developer of the Dusty Hill subdivision about the error with the initial petition and has not heard anything back.
- B. Neighborhood Address Signs: Director May reported that there are two Boy Scouts that will be contacting owners of all 344 addresses in the District about the address signs. The proposed signs would be green with reflective address numbers that would be placed at the entrance of the preferred driveway serving each residence. Property owners will have the option to opt-out if they don't want the signs. CSFD has indicated that the green signs are a very good idea since it will speed response and help prevent firefighting equipment from using a wrong driveway. The cost is \$25 per sign assuming that the Scouts make up the installation kits. A motion to approve up to \$10,000 to cover the cost of the signs was made by Director Morrill and seconded by Director Barnes. The motion passed unanimously.
- C. Website Management: Chairman Bush's training of Director Morrill to be a co-administrator of the website. Chairman Bush indicated that he is investigating a different platform that he believes will simplify the website management.
- D. Adding WSDM employee Rebecca Hardekopf and removing Laurie VonPelt for access electronic review access to the WVFPD FirstBank account: Chairman Bush reiterated that he has set himself up for online access to the FirstBank account, but that he still needs to add Ms. Hardekopf for review access and remove Ms. VonPelt from access.

XIX. New Business

- A. Resolution 2-2021 Approving Telephonic Meetings during COVID-19 Restrictions
- B. A motion was made to ratify Resolution 3-2021 Approving and Exemption from Audit for Fiscal Year 2020 was made by Chairman Bush, and seconded by Director May. The motion passed unanimously.
- C. Ratification of all Motions and Resolutions enacted via teleconferencing during April 6, 2020 BOD meeting. – DELAYED FOR NEXT PHYSICAL MEETING.
 - 1. Resolution 3-2020 Declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders.
 - 2. Acceptance of December 2, 2019 Minutes. No Minutes for the February 3, 2020 meeting due to inclement weather cancellation.
 - 3. Motion to approve payment of all presented accounts payable items.
 - 4. Resolution 4-2020 ratifying cancellation of the May 5 elections by the Designated election Official and declaring the candidates elected by acclamation for the terms presented.
 - 5. Motion to approve Treasurer's report for April 6, 2020

6. Motion to grant Rebecca Hardekopf non-signatory, view-only access to electronic banking accounts for reporting and check management purposes.
 7. Motion to adjourn.
- D. Ratification of all Motions and Resolutions enacted via teleconferencing during June 1, 2020 BOD meeting. – DELAYED FOR NEXT PHYSICAL MEETING
1. Reaffirmation of Resolution 3-2020 Declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders
 2. Acceptance of April 6, 2020 Minutes.
 3. Motion to approve Treasurer’s report for June 1, 2020 and to approve payment of all presented accounts payable items.
 4. Motion to appoint Eric Barnes as the WVFPD 2021 Designated Budget officer
 5. Motion to adjourn.
- E. Ratification of all Motions and Resolutions enacted via teleconferencing during August 3, 2020 BOD meeting. – DELAYED FOR NEXT PHYSICAL MEETING
1. Reaffirmation of Resolution 3-2020 declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders.
 2. Acceptance of June 1, 2020 Minutes
 3. Motion to adjourn.
- F. Ratification of all Motions and Resolutions enacted via teleconferencing during the October 5, 2020 BOD meeting. – DELAYED FOR NEXT PHYSICAL MEETING
1. Reaffirmation of Resolution 3-2020 declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders.
 2. Acceptance of Aug 3, 2020 Minutes
 3. Motion to approve Treasurer’s report and payment of all accounts payables as well as preapprove printing of Red Book for up to \$750.
 4. Motion to keep Board Officers the same as in 2019
 5. 2021 Proposed Budget presented to the Board. No significant changes.
 6. Motion to adjourn.
- G. Ratification of all Motions and Resolutions enacted via teleconferencing during the December 6, 2020 BOD meeting. – DELAYED FOR NEXT PHYSICAL MEETING.
1. Reaffirmation of Resolution 3-2020 Declaration of Emergency Procedures passed due to extraordinary circumstances of statewide stay-at-home orders
 2. Acceptance of Dec 7, 2020 Minutes.
 3. Motion to Approve Yearly Payment to City of Colorado Springs for Fire Services.
 4. Motion to approve Treasurer’s report and payment of all accounts payables as well as preapprove printing of Red Book for up to \$1500.
 5. Motion and Resolution to Adopt 2021 Budget and Release Sums to Fund the District for the 2021 year.
 6. Motion and Resolution to Appoint Barry Pleshek Fire Chief and Advisor for the 2021 year.
 7. Motion and Resolution to Appoint Walker Schooler District Managers (WSDM) as District Manager for the 2021 year.

8. Motion to Set the Board of Directors Meeting Dates in 2021 to Feb 1, Apr 5, June 7, Aug 2, Oct 4 and Dec 6 and Set the 2022 Public Budget Hearing to Dec 6. All meetings to be held at 7:00PM at the Fire Station.
 9. Motion to adjourn.
- H. Prospective Fire Mitigation Officer: Lucinda Stancato.
1. Mrs. Stancato introduced herself as a part-time UC Health OB Nurse with an interest in contributing to the community. She has done a great deal of mitigation work on her property and hopes that this as an example together with meeting neighbors will help in the effort to lower the wildland fire risk within the District.
 2. Director Morrill made a motion to accept Mrs. Stancato as the WVFPD Fire Mitigation Officer, and the motion was seconded by Director May. The motion passed unanimously.
- I. BiggsKofford CPA will continue as the District's CPA. Mr. Walker confirmed that we do not need a letter of engagement to continue to use them.
- J. Audit Exemption: Resolution 3-2021 was ratified unanimously.
- K. Kelly Lane Access
- L. CSFD Chief Royal or his proxy has contacted homeowner of 7604 Kelly Lane about limited fire-fighting equipment access to their property. There is no further action that the WVFPD needs to take.
- M. WSDM interest in purchasing the WVFPD Fire House.
1. Mr. Walker may be interested in purchasing for his offices.
 - i. The property would be sold for at least fair market value using an open auction with reserve.
 - ii. A number of issues including rezoning, inspections (asbestos, etc.), improvements, etc. would be passed to buyer
 - iii. Likely need for more parking, possibly getting some from
 - iv. It would probably take 9-12 months to finance and to make the necessary improvements.
 2. The Board discussed some positives and potential negatives regarding the sale.
 - i. If the property sold for \$100K (Mr. Walker's estimate), it would result in a one-time credit of \$290 for each homeowner.
 - ii. The Fire District would be left with little/no hope of recreating a fire department if the CSFD decided to, or was forced to discontinue the current medical and fire-fighting coverage. The only alternative then would be for the District to seek annexation by the city.
 - iii. Mr. Walker confirmed that the sale would not count toward TABOR.
 - iv. Discussion of other used for the firehouse: Sub-station for CSFD, Donald Wescott, etc.
 - v. Vote on the issue is postponed until at least the next meeting.
- N. Furnace Replacement

1. The current furnace is 35 years old and unserviceable. It is vulnerable to shutting down without warning.
2. Chairman Bush has obtained a bid from Sierra Mechanical for \$3000 if the existing flue vent can be used, or \$3875 if a new one is required.
3. Chairman Bush will seek another competitive bid for comparison.
4. Director May made a motion to pre-approve a not to exceed \$4500 replacement of the furnace. Vice Chairman Black seconded and the motion passed unanimously.

O. Station Monitoring

1. Chairman Bush expressed concern about the potential for damage to the firehouse should the furnace fail, or if there were damage caused by weather, vehicle collision, fire, or a break-in.
2. Chairman Bush has begun investigating alternatives for remote monitoring of temperature, fire, and intrusion, and possibly including video surveillance. He will continue to research associated issues of how much monitoring is appropriate, network infrastructure required, and alternative vendors/services available.

XX. Adjournment: Director Morrill moved that the meeting be adjourned, Director May seconded, and the motion passed unanimously. Chairman Bush declared the meeting adjourned at 20:25.

Respectfully submitted,

By:

Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL APRIL 5, 2021 MINUTES OF THE WOODMEN VALLEY FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Kevin Bush, Chairman

Justin Morrill, Director and Secretary

Eric Barnes, Director and Treasurer

Steve Black, Vice Chairman

Doug May, Director and Business Affairs

2021 Election of Board Officers Ballot

Name	Chairman	Vice Chairman	Secretary	Treasurer	Business Affairs	District Manager
Steve Black						
Eric Barnes						
Kevin Bush						
Doug May						
Justin Morrill						
WSDM	N/A	N/A	N/A	N/A	N/A	