



**MINUTES OF A SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF THE  
CONSTITUTION HEIGHTS METROPOLITAN DISTRICT  
HELD DECEMBER 3, 2021  
AT 10:00 AM**

Pursuant to posted notice, the special meeting of the Board of Directors of the Constitution Heights Metropolitan District was held on Friday, December 3, 2021, at 614 N. Tejon St., Colorado Springs, CO and via tele/videoconference platform of GoToMeeting link: <https://global.gotomeeting.com/join/887246925>

In attendance were Directors:

Gregory Driscoll, President  
Terry Schooler, Director

Also in attendance were:

K. Sean Allen, Esq., White Bear Ankele Tanaka & Waldron (by phone)  
Kevin Walker, WSDM  
Rebecca Hardekopf, WSDM

1. Call to Order: The meeting was called to order at 10:00 AM by President Driscoll.
2. Declaration of Quorum/Director Qualifications/Disclosure Matters: Ms. Hardekopf indicated that a quorum was present, and that all qualifications and conflicts of interest have been filed with today's agenda with the Secretary of State 72 hours in advance of the meeting.
3. Approval of the Agenda: President Driscoll moved to approve the Agenda as presented; seconded by Director Schooler. Motion passed unanimously.
4. Approval of November 9, 2020 Minutes: Director Schooler moved to approve the November 9, 2020 Minutes; seconded by President Driscoll. Motion passed unanimously.
5. Financial Update
  - a. Public Hearing on the adoption of the Resolution to amend the 2021 Budget: President Driscoll opened the Public Hearing on the adoption of the Resolution to amend the 2021 Budget. After no public comment, the Public Hearing was closed. Ms. Hardekopf presented the 2021 Budget Amendment. Director Schooler moved to adopt the Resolution to amend the 2021 Budget; seconded by President Driscoll. Motion passed unanimously.

- b. Public Hearing on the adoption of the Resolution for approval of the 2022 Budget: President Driscoll opened the Public Hearing on the adoption of the Resolution for approval of the 2022 Budget. After no public comment, the Public Hearing was closed. Ms. Hardekopf presented the 2022 Budget. Director Schooler moved to adopt the Resolution to approve the 2022 Budget; seconded by President Driscoll. Motion passed unanimously.
- c. Consider approval of Unaudited Financial Statements dated October 31, 2021: Ms. Hardekopf presented the Unaudited Financial Statements dated October 31, 2021. Director Schooler moved to approve the Unaudited Financial Statements as presented; seconded by President Driscoll. Motion passed unanimously.
- d. Ratify past payables through to November 30, 2021: Ms. Hardekopf presented the past payables through to November 30, 2021. She explained the specific ownership tax income is used to pay the operations and maintenance expenses. Director Schooler moved to ratify past payables through November 30, 2021; seconded by President Driscoll. Motion passed unanimously.

6. Other Business

- a. Approval for 2022 Annual Administrative Resolution: Mr. Allen presented the 2022 Annual Administrative Resolution. After review, President Driscoll moved to adopt the 2022 Annual Administrative Resolution; seconded by Director Schooler. Motion passed unanimously.
- b. Resolution of the BOD Designating the Location of Meetings of the BOD: Mr. Allen presented the Resolution of the BOD Designating the Location of Meetings of the BOD. Mr. Allen explained state law changed and now allows for meetings to be held virtually, a physical location, or a hybrid of both. Director Schooler moved to adopt the Resolution of the BOD Designating the Location of Meetings of the BOD; seconded by President Driscoll. Motion passed unanimously.
- c. Resolution Calling for 2022 Election: Mr. Allen presented the Resolution Calling for 2022 Election. Mr. Allen explained the new state laws regarding District Elections and additional required notices. After review, the Board agreed to post the Call for Nomination on the District's website. Director Schooler moved to adopt the Resolution Calling for 2022 Election; seconded by President Driscoll. Motion passed unanimously.

7. Adjourn: The Board adjourned the meeting at 10:22 AM.

Respectfully Submitted,

X 

By: The Recording Secretary