

Woodmen Valley Fire Protection District

BOARD MEETING MINUTES

February 7, 2022

1. Opening Ceremony Time: 700 P.M.
2. Quorum verified. Officers and Advisors present:
 - Kevin Bush, Chairman
 - Steve Black, Vice Chairman
 - Eric Barnes, Director and Treasurer
 - Doug May, Director and Business Affairs
 - Justin Morrill, Director and Secretary
 - Barry Pleshek, Chief
 - Lucinda Stancato, Fire Mitigation Officer
 - Kathie Walker, WSDM
 - Kevin Walker, District Manager, attended by cell phone
3. Minutes of the previous board meeting postponed.
4. Treasurer's Report
 1. Financials: As of January 31, 2022, total liabilities and equity is \$181,065.44
 2. Discussion to move the Volunteer Fund to a separate account with First Bank to avoid the monthly inactive fee assessed by the current bank. Eric Barnes will follow up to address the issue and contact First Bank.
 3. Justin Morrill moved to approve the financial report. Doug May seconded the motion. Motion passed unanimously.
5. Chief's Report of 4Q21 CSFD Performance.
 - a. Chief Pleshek requested CSFD to remove non-emergent calls off the report as these are calls which are cancelled before response occurs. CSFD met their requirements; the response time for 4Q21 was good.
 - b. The majority of calls for service were medical related and a few were smoke investigations.
6. Fire Mitigation
 - a. CSFD provided a letter to inform district members of the mitigation program.
 - b. Lucinda Stancato received an invitation from Chelsey Richter of Pikes Peak Area Council of Governments for WVFPD to participate in a Focus Group Meeting on Tuesday, February 15, 2022 from 1:00-3:00 PM by Zoom. The topic of the meeting is "regional emergency management as it relates to transportation". Lucinda is unable to attend.
 - c. Cara Carulo's "Mitigation Awareness Study" is in process.

7. Northfield/Southfield Emergency Egress
 - a. The board discussed the ongoing problem of a single evacuation route for areas of the fire district during a wildfire event in the district. US Representative Doug Lamborn was suggested as key to obtain an emergency exit gate at the southern US Air Force Academy boundary.
 - b. The Railroad was deemed more difficult to negotiate with for an emergency route.
 - c. Another possibility is to designate a preapproved location for helicopter rescue.
 - d. A suggestion was made for a road committee to work on an exit through filling in a culvert and obtaining an easement.
 - e. The need to move forward with a plan was noted.
 - f. Kevin Walker will talk to Fire Marshall Brett Lacey for his recommendation of an evacuation consultant.
 - g. Kevin Walker can suggest a grant writer to obtain a grant to pay for the evacuation consultant.
 - h. Another suggestion was to obtain a grant to bury power lines, to alleviate wildfires from downed power lines. Kevin Walker to ask CS Utilities about this topic
8. Excluded Tax Properties
 - a. Kevin Bush to sign a resolution to complete the process.
9. Fire Station Garage Opener Repair
 - a. The door is deemed a commercial sized door at 8'6", increasing the repair costs, and a new track may be required.
 - b. Kevin Bush received bid quotes for \$799 and \$999.
 - c. Chief Pleshek will request a bid from American Overhead Door.
 - d. Doug May moved to spend up to \$1500 to complete the required repairs. Steve Black seconded the motion. Motion passed unanimously.
10. Furnace replacement is complete.
11. Recorded Subdivisions and Public Roads in Woodmen Valley
 - a. Kevin Walker will retrieve the plats and provide them to the board.
 - b. El Paso County has right of way on some roads in Woodmen Valley due to the Shoptaugh Subdivision. The county did not accept the roads for maintenance.
12. Nursing and Therapy Services of Colorado Proposal
 - a. Neighboring NTSC desires to expand their parking lot, alleviate the tight turnaround for buses, and add an aquatic center.
 - b. An informal proposal to Kevin Walker to purchase the station for \$12,000.
 - c. Kevin Bush stated NTSC was willing to replace the station with a steel building further back on their property.
 - d. The station is not for sale.
 - e. Kevin Bush is discussing with the NTSC organization for access to WiFi.
13. Budget
 - a. Notice to County Clerk complete.
 - b. Do not need to file a DLG 30 because the district does not have debt.

c. The application for Audit Exemption is due by March 31, 2022.

14. Election of Board Members

- a. Call for nominations is complete.
- b. Doug May and Eric Barnes will complete the Self Nomination forms and provide them to Kevin Walker. Their signatures need to be witnessed by a Colorado voter.
- c. Kevin Walker reported a fire district was not required to send out a mailing for a call for nominations to the district members.

Next meeting is April 4, 2022 at 7:00 P.M.

Adjournment 8:15 PM

Respectfully submitted,

By: Kevin Walker
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL APRIL 4, 2022 MINUTES OF THE WOODMEN VALLEY FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Kevin M. Bush
Kevin M. Bush (Jan 18, 2023 10:58 MST)
Kevin Bush, Chairman

Justin S. Morrill, Jr.
Justin S. Morrill, Jr. (Jan 21, 2023 04:44 MST)
Justin Morrill, Director and Secretary

Eric A. Barnes
Eric A. Barnes (Jan 20, 2023 21:55 MST)
Eric Barnes, Director and Treasurer

Steve Black, Vice Chairman

Doug May
Doug May (Jan 30, 2023 14:14 EST)
Doug May, Director


Woodmen Valley Fire Protection District Feb 7 corrected


Final Audit Report


2023-01-30


Created:	2023-01-18
By:	Heather Smith (heather.s@wsdistricts.co)
Status:	Signed
Transaction ID:	CBJCHBCAABAAT1O2VwbV91P1X_yvrFJzvX_Klu08eE2g

"Woodmen Valley Fire Protection District Feb 7 corrected" History


 Document created by Heather Smith (heather.s@wsdistricts.co)
2023-01-18 - 3:14:40 PM GMT


 Document emailed to kevin@wvfpd.org for signature
2023-01-18 - 3:15:42 PM GMT


 Email viewed by kevin@wvfpd.org
2023-01-18 - 5:58:43 PM GMT


 Signer kevin@wvfpd.org entered name at signing as Kevin M. Bush
2023-01-18 - 5:58:56 PM GMT


 Document e-signed by Kevin M. Bush (kevin@wvfpd.org)
Signature Date: 2023-01-18 - 5:58:58 PM GMT - Time Source: server

 Document emailed to eric@wvfpd.org for signature
2023-01-18 - 5:58:59 PM GMT

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2023-01-21 - 4:54:33 AM GMT


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2023-01-21 - 4:55:21 AM GMT

 Document e-signed by Eric A. Barnes (eric@wvfpd.org)
Signature Date: 2023-01-21 - 4:55:23 AM GMT - Time Source: server

 Document emailed to justin@wvfpd.org for signature
2023-01-21 - 4:55:26 AM GMT

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2023-01-21 - 11:43:52 AM GMT

 Signer justin@wvfpd.org entered name at signing as Justin S. Morrill, Jr.

2023-01-21 - 11:44:33 AM GMT

 Document e-signed by Justin S. Morrill, Jr. (justin@wvfpd.org)

Signature Date: 2023-01-21 - 11:44:35 AM GMT - Time Source: server

 Document emailed to doug@wvfpd.org for signature


2023-01-21 - 11:44:37 AM GMT

 Heather Smith (heather.s@wsdistricts.co) replaced signer doug@wvfpd.org with dougmay1@icloud.com


2023-01-30 - 3:23:07 PM GMT

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2023-01-30 - 7:14:26 PM GMT

 Signer dougmay1@icloud.com entered name at signing as Doug May

2023-01-30 - 7:14:48 PM GMT

 Document e-signed by Doug May (dougmay1@icloud.com)

Signature Date: 2023-01-30 - 7:14:50 PM GMT - Time Source: server

 Document emailed to Kevin Walker (kevin.w@wsdistricts.co) for signature

2023-01-30 - 7:14:51 PM GMT

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2023-01-30 - 9:01:21 PM GMT

 Document e-signed by Kevin Walker (kevin.w@wsdistricts.co)

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 Agreement completed.

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