**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE VALLEY MAINTENANCE WATER CORPORATION HELD THURSDAY, AUGUST 21ST, 2025 AT 6:30 PM**

Pursuant to posted notice, the special meetings of the Board of Directors of the Valley Maintenance Water Corporation was held on July 17th, at 6:30 pm, via tele/videoconference:
https://video.cloudoffice.avaya.com/join/236337496

**You can also dial in using your phone.**
United States: +1 (213) 463-4500
**Access Code / Meeting ID:** 236-337-496

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Attendance:

Directors Attending Virtually

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| Bill Burton, | President |
| Greg Koetter, | Vice President |
| Leanord Miller, | Secretary |
| Jay Oliver, | Secretary |
| Nick Schwind, | Secretary |

Directors Absent

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| Mike Mallernee, | Secretary |

Also in attendance were:

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| Amber Hardekopf, | WSDM Managers |
| Rebecca Harris, | WSDM Managers |
| Kenny Case, | Water Operator |

1. Call to Order:
   The meeting was called to order at 6:32 pm by Ms. Hardekopf.

2. Declaration of Quorum:
   Ms. Hardekopf indicated that a quorum was present.

3. Approval of Agenda:
   Director Oliver moved to approve the Agenda as presented; seconded by President Burton. Motion passed unanimously.

4. Approval of July 17th, 2025 Regular Board Meeting Minutes:
   After review, Director Oliver moved to approve July 17th, 2025 Regular Board Meeting Minutes as amended; seconded by President Burton. Motion passed unanimously.

5. Financial Matters:
   a. Approve Unaudited Financial Reports through July 2025: Ms. Hardekopf presented the unaudited financials. After discussion, Director Oliver moved to approve the Unaudited

Financial Reports through July 2025 as presented; seconded by President Burton. Motion passed unanimously.

b. Ratify and Approve Payables through August 21st, 2025: Ms. Hardekopf presented the Payables for the period. After discussion, Director Oliver motioned to approve the payables as presented; seconded by President Burton. Motion passed unanimously.
c. Review of Billing and Collections: Ms. Hardekopf advised that statements went out on Monday, the 25th. There were 12 reminder letters sent on the 7th, with warning letters going out on the 23rd.
d. Discuss 2025 Budget: Ms. Hardekopf presented the budget to the board.

6. District Manager's Report:
    a. Discuss and Approve Updated Galloway Proposal: Ms. Hardekopf reviewed the already signed and accepted updated proposal from Galloway. There were no additional questions or objections.

7. Operations:
    a. Status of Current Capital Projects: Mr. Case presented a proposal for a SCADA system that he believes will solve all water interruption issues that we have. It would take care of the computer for systems one and two, put a pressure transducer in both tanks, and it will give us control over the wells. Notifications/alarms are sent with any issue to help get ahead of it prior to the issue becoming a bigger problem. President Burton mentioned that there isn't much in the reserves to cover both this upgrade and the new tank, and brought up grants. Director Miller advised that engineer Mr. Jeff Odor didn't seem very optimistic about grants at the moment. Mr. Burton took this time to bring up that 550 Shadow Lake has been approved to be included in the water corporation, and that the tap will help with these costs. Mr. Case advised to have the resident at 550 Shadow Lake reach out to Kelly to get a bid for the excavation. There was no decision made regarding the SCADA system proposal.
    b. Spring Valley Dam Committee / Water Augmentation: Director Miller took Engineer Mr. Jeff Odor to the dam site and sent it to him to review and get a price to design. Mr. Case advised that he was in touch with Rachel, the water engineer, and the reservoir needs to be dropped about a foot. Mr. Case advised that he will have to do a big release again and is still actively figuring out how to keep the reservoir at the correct level. Director Koetter advised the board he wants to start replacing meters and wanted to know how many meters the board wanted to order and how they wanted to move forward with beginning this meter changeout. Director Koetter advised that there are a few meters ordered from a few months ago, and we will get a plumber out to change a couple of the ones we currently have, then get a price for how much it would cost to get the rest of the meters changed out prior to ordering them. The board agreed unanimously to get a quote from the plumber then move forward with ordering more meters.

11. Adjourn: Ms. Hardekopf adjourned the meeting at 7:48 pm.
    a. Next Regular Meeting scheduled: September 18th, 2025 at 6:30 pm.

THESE MINUTES ARE APPROVED AS THE OFFICIAL AUGUST 21ST, 2025, REGULAR MEETING MINUTES OF THE VALLEY MAINTENANCE WATER CORPORATION.

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Approved by: President of the Board