



**REGULAR BOARD MEETING AGENDA
VALLEY MAINTENANCE CORPORATION
THURSDAY, JANUARY 15TH, 2026 – 6:30 PM**

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United States: +1 (213) 463-4500

Access Code / Meeting ID: 794-702-987

Board of Director	Title	Term
Bill Burton	President	2026 – 2028
Greg Koetter	Vice President	2026 - 2028
Sarah Gooding	Treasurer	2025 – 2027
Jay Oliver	Secretary	2024 – 2026
Mike Mallernee	Secretary	2024 – 2026
Leonard Miller	Secretary	2024 – 2026
Vacant	Secretary	2026 – 2028

Management Team

Kenny Case, ORC

WSDM Managers

1) ADMINISTRATIVE MATTERS

- a) Call to Order & Declaration of Quorum
- b) Discussion and Approval of the Agenda
- c) Consider Approval of Meeting Minutes from December 11th, 2025 (enclosed)

2) FINANCIAL MATTERS

- a) Review and accept December 2025 Unaudited Financial Status
- b) Review and accept Payables through the period ending January 15, 2026
- c) Review of Billing and Collections Status

3) MANAGEMENT MATTERS

4) OPERATIONS

- a) Discuss Meeting with Teller County
- b) Status of Current Capital Projects
- c) Water Augmentation Update / Burgess Lake Water Level

5) NEW BUISNESS

- a) Compliance Advisory / Contacts Population Inventory
- b) Discuss Social Media Coordination

6) ADJOURNMENT

- a) The next regularly scheduled Board Meeting and Annual Meeting is scheduled for Thursday, February 19th, 2026, at 6:30 pm.



**MINUTES OF THE ANNUAL MEETING OF THE BOARD OF DIRECTORS OF THE
VALLEY MAINTENANCE WATER CORPORATION
HELD THURSDAY, DECEMBER 11TH, 2025
AT 6:30 PM**

Pursuant to posted notice, the annual meetings of the Board of Directors of the Valley Maintenance Water Corporation was held on December 11th, 2025, at 6:30 pm, in person.

Attendance:

Directors Attending

Bill Burton,	President
Greg Koetter,	Vice President
Jay Oliver,	Secretary
Leanord Miller,	Secretary
Nick Schwind,	Secretary
Mike Mallernee,	Secretary
Sarah Gooding	Treasurer

Also in attendance were:

Rebeca Harris	WSDM Managers
Jeff Odor	Galloway Engineering
Kenny Case	ORC
Members of the Public	

1. Call to Order:
The meeting was called to order at 6:35 pm by Ms. Harris.
2. Declaration of Quorum:
Ms. Harris indicated that a quorum was present.
3. Approval of Agenda:
Director Oliver motioned to approve the Agenda as presented; seconded by Director Gooding. Motion passed unanimously.
4. Appointment of Directors: Ms. Harris noted that three director seats were up for election. Director Miller moved to appoint Mr. Burton to the President seat and Mr. Koetter to the Vice President seat; seconded by Director Oliver. Ms. Harris noted there is now 1 vacancy on the board. Motion passed unanimously.
5. Approval of November 20th, 2025 Regular Board Meeting Minutes:
After review, Director Oliver motioned to approve the November 20th, 2025 Regular Board Meeting Minutes; seconded by Director Gooding. Motion passed unanimously.
6. Financial Matters:
 - a. Approve Unaudited Financial Reports through November 2025: Ms. Harris presented the unaudited financials. After discussion, Director Oliver motioned to approve the

Unaudited Financial Reports through November 2025 as presented; seconded by President Burton. Motion passed unanimously.

- b. Ratify and Approve Payables through December 11th, 2025: Ms. Harris presented the Payables. After discussion, Director Koetter motioned to approve the payables; seconded by Director Miller. Motion passed unanimously.
- c. Review of Billing and Collections: Ms. Harris provided an update on the billing and collections for November.

7. Manager's Report:

Ms. Harris provided an update on Management activities. Director Gooding noted the meeting date and time on the website is not accurate and requested to get meeting packets a week ahead of the meeting again. Ms. Harris noted the website will be corrected and will discuss meeting packet with Ms. Hardekopf.

8. Operations:

- a. Status of Current Capital Projects: Mr. Odor presented the current planed options for the water tank project noting the county is requesting the tank be moved out of the right-of way. After discussion the board directed Mr. Koetter, Mr. Odor, and Mr. Case to meet with the County at the tank site to review it location in person. No decision was made until after meeting with the county.
- b. Spring Valley Dam Committee / Water Augmentation: Mr. Odor reviewed the current status of reaching out to contractors for the specific pipe requested. The work will take roughly a week and can be used while the pipe is being replaced. They are tentatively planning for 115 to 120 linear feet of pipe needing to be replaced.

9. Public Comment

A Member of the public addressed Director Mallernee regarding social media comments and rumors being made regarding herself and others. Director Mallernee offered a sincere apology regarding the comments made and offered to resign from the board.

President Burton inquired to Mr. Case regarding water levels and water releases going into next year. Mr. Case confirmed that it will depend on the snow melt we get this winter and won't know the water releases until early spring.

- 10. Adjourn: President Burton motioned to adjourn the meeting at 7:50 pm; seconded by Director Oliver. Motion passed unanimously.

THESE MINUTES ARE APPROVED AS THE OFFICIAL DECEMBER 11TH, 2025, ANNUAL MEETING MINUTES OF THE VALLEY MAINTENANCE WATER CORPORATION.

Approved by: President of the Board